



SOUTH (OUTER) AREA COMMITTEE

**Meeting to be held in East Ardsley Community Centre, Main Street, East Ardsley, WF3 2AP
On Monday, 30th March, 2009 at 4.00 pm**

MEMBERSHIP

Councillors

J Dunn	-	Ardsley and Robin Hood
L Mulherin	-	Ardsley and Robin Hood
K Renshaw	-	Ardsley and Robin Hood
R Finnigan	-	Morley North
B Gettings	-	Morley North
T Leadley	-	Morley North
C Beverley	-	Morley South
J Elliott	-	Morley South
T Grayshon	-	Morley South
S Golton	-	Rothwell
S Smith	-	Rothwell
D Wilson	-	Rothwell

**Agenda compiled by:
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**Area Manager:
Dave Richmond
Tel: 24 75536**

A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

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APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS

To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded.)

(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)

EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC

1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.

2 To consider whether or not to accept the officers recommendation in respect of the above information.

3 If so, to formally pass the following resolution:-

RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-

No exempt information or items have been identified on this agenda.

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3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>MINUTES - 9TH FEBRUARY 2009</p> <p>To confirm as a correct record the minutes of the meeting held on 9th February 2009.</p>	1 - 10
7			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p> <p>(10 mins discussion)</p>	

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8	All Wards		<p>RESIDUAL WASTE TREATMENT PROJECT: UPDATE AND COMMUNICATION AND COMMUNITY ENGAGEMENT STRATEGY</p> <p>To receive a report from the Executive Project Manager / Head of Performance and Communications (Environmental Services) which updates Members on the residual waste project and the proposed communication and community engagement strategy.</p> <p>(Council Function) (5 mins presentation / 5 mins discussion)</p>	11 - 16
9	Ardsley and Robin Hood; Morley North; Morley South; Rothwell;		<p>OUT OF SCHOOL ACTIVITIES FOR CHILDREN AND YOUNG PEOPLE 2009/10</p> <p>To receive and consider a report from the Director of Environment and Neighbourhoods which outlines a coordinated programme of activities for 2009/10 across the outer south area of Leeds.</p> <p>(Council Function) (5 mins presentation / 5 mins discussion)</p>	17 - 22
10	Ardsley and Robin Hood; Morley North; Morley South; Rothwell;		<p>SOUTH LEEDS DIVISIONAL COMMUNITY SAFETY PARTNERSHIP UPDATE REPORT</p> <p>To receive and consider a report from the Director of Environment and Neighbourhoods which provides an update on crime levels in the outer south area of Leeds.</p> <p>(Council Function) (10 mins presentation / 5 mins discussion)</p>	23 - 48
11	Ardsley and Robin Hood; Morley North; Morley South;		<p>SITE BASED GARDENERS IN COMMUNITY PARKS AND GREEN SPACES</p> <p>To receive and consider a report from the Chief Recreation Officer which provides a review of the work undertaken by the site based gardeners in the Morley and Ardsley and Robin Hood wards.</p> <p>(Executive Function) (5 mins presentation / 5 mins discussion)</p>	49 - 54

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12	Ardsley and Robin Hood		<p>ST GABRIEL'S COMMUNITY CENTRE - 12 MONTH REVIEW REPORT</p> <p>To receive and consider a report from the Director of Environment and Neighbourhoods which provides an overview of activity at St Gabriel's Community Centre over the last 12 months.</p> <p>(Executive Function) (10 mins presentation / 10 mins discussion)</p>	55 - 60
13	Ardsley and Robin Hood; Morley North; Morley South; Rothwell;		<p>OUTER SOUTH AREA COMMITTEE WELL-BEING BUDGET REPORT</p> <p>To receive and consider a report from the Director of Environment and Neighbourhoods which updates Members on both the capital and revenue elements of the Committee's Well-being budget, advises Members of the Small Grants approved since the last meeting and invites Members to determine the capital and revenue proposals detailed within the report.</p> <p>(Executive Function) (5 mins presentation / 15 mins discussion)</p>	61 - 96
14	Ardsley and Robin Hood; Morley North; Morley South; Rothwell;		<p>AREA MANAGER'S REPORT</p> <p>To receive and consider a report from the Director of Environment and Neighbourhoods which provides Members with an overview of the range of activities currently taking place within the Outer South area of Leeds.</p> <p>(Executive Function) (5 mins presentation / 5 mins discussion)</p>	97 - 108
15			<p>DATES, TIMES AND VENUES OF FUTURE MEETINGS 2009/10</p> <p>To receive and consider a report from the Chief Democratic Services Officer.</p> <p>(Council Function) (5 mins presentation / 5 mins discussion)</p>	109 - 112

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			<p>MAP OF TODAY'S VENUE</p> <p>East Ardsley Community Centre, Main Street, East Ardsley, WF3 2AP</p>	

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Agenda Item 6

SOUTH (OUTER) AREA COMMITTEE

MONDAY, 9TH FEBRUARY, 2009

PRESENT: Councillor T Grayshon in the Chair

Councillors C Beverley, J Dunn, J Elliott,
R Finnigan, B Gettings, S Golton,
T Leadley, L Mulherin, K Renshaw and
D Wilson

51 Chair's Opening Remarks

The Chair welcomed all in attendance to the February meeting of the South (Outer) Area Committee. In particular the Chair welcomed Jamie Ware, who had recently been appointed to the role of Area Assistant within South Leeds Area Management.

52 Update on Flood Risk Management

The Head of Risk and Emergency Planning submitted a report in support of a presentation by the Council's Water Asset Management Working Group (WAMWG) on recent work undertaken to improve the management of flood risk both nationally and locally and the implications of this for the Outer South Leeds area.

Appended to the report was the following information:-

- Highlights from the independent Pitt Review; and
- An overview of proposed new approach to flood risk management.

Richard Davies, Head of Risk and Emergency Planning and David Sellers, Principal Engineer, Highways, gave a lengthy presentation and responded to Members' questions and comments.

In particular, the presentation pointed out the 'Role of Area Committees' in Flood Risk Management and it was emphasised that the Area Committee needed to:

- Be aware of overall flood risk agenda and what the Flood Risk Management Team were seeking to achieve.
- Consider and raise flood risk issues in relation to new developments in their area.
- Act as 'eyes and ears' through links to community and inform the Flood Risk Management Team about any problems with flooding before they became an issue.

In brief summary, the main areas of discussion were:-

- Concern about the limited budget to improve the management of flood risk in the outer south area.
- Progress made with inter-agency working, particularly the establishment of a technical forum, involving Councils, Environment Agency, Yorkshire Water, etc.

RESOLVED – That the contents of the report and presentation be noted.

(Councillor Renshaw arrived at 4.08 pm and Councillor Golton at 4.14 pm during the consideration of this item).

53 Declaration of Interests

Agenda Item 13 – ‘Morley Literature Festival 2008 – Evaluation Report’ (Minute No. 61 refers)

Councillor Elliott declared an interest in this item, due to being a Member of Morley Literature Festival. On the basis that the interest was personal and prejudicial, she withdrew from the meeting prior to consideration of the decision to approve £15,000 towards delivery of the 2009 festival, and did not vote.

Councillor Gettings declared an interest in this item, due to being Chairman (designate) of Morley Literature Festival. On the basis that the interest was personal and prejudicial, he withdrew from the meeting prior to consideration of the decision to approve £15,000 towards delivery of the 2009 festival, and did not vote.

Councillor Finnigan declared a personal interest in this item, due to being a Member of Morley Literature Festival.

Agenda Item 14 – ‘Garden Maintenance Service Report’ (Minute No. 62 refers)

Councillor Elliott declared an interest in this item, due to being a Member of Morley Elderly Action. On the basis that the interest was personal and prejudicial, she withdrew from the meeting prior to consideration of the item, and did not vote.

Councillor Leadley declared an interest in this item, due to being a Committee Member and Trustee of Morley Elderly Action. On the basis that the interest was personal and prejudicial, he withdrew from the meeting prior to consideration of the item, and did not vote.

Agenda Item 15 – ‘Area Manager’s Report’ (Minute No. 63 refers)

Councillor Leadley declared a personal interest in this item (9.0 of the report), due to being Chairman of Morley Town Council Planning Committee.

Agenda Item 17 – ‘Town Centre Management Report’ (Minute No. 65 refers)

Draft minutes to be approved at the meeting
to be held on Monday, 30th March, 2009

Councillor Beverley declared a personal interest in this item, due to his wife being a Member of Morley Town Council.

Councillors Leadley, Finnigan and Grayshon declared a personal interest in this item, due to being Member's of Morley Town Council.

Councillors Elliott and Golton declared a personal interest in this item, due to being Member's of Morley and Rothwell Town Centre Management Board.

A further declaration of interest of interest was made at a later point in the meeting (Minute No. 61 refers).

54 Apologies for Absence

It was reported that Councillor Wilson might arrive late to the meeting, due to his attendance at a Planning Appeals meeting.

55 Minutes - 8th December 2008

Subject to an amendment under Minute No. 48 to read 'Area Management – Participatory Budgeting – £40,000 (2008/09 Revenue Budget) – Approved', it was

RESOLVED – That the minutes of the meeting held on 8th December 2008 be confirmed as a correct record.

56 Open Forum

In accordance with paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chairman allowed a period of up to 10 minutes for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. On this occasion, there were no matters raised under this item by members of the public.

57 Appointment of New Trustees to the Archbishop Margetson Trust Fund

The Assistant Chief Executive (Corporate Governance) and the Director of Resources submitted a report, which sought Members' approval for the appointment of a new group of trustees.

Dave Richmond, Area Manager, presented the report and advised Members that the recommendations had been amended as they did not fully reflect the terms of the Trust scheme. A copy of the revised recommendations were circulated to Members.

RESOLVED –

(a) That the Area Committee approve the appointment of five new trustees to the Archbishop Margetson Trust Fund. These trustees are to comprise four

representatives nominated by the Leeds City Councillors elected for the Drighlington area and one representative of Leeds City Council;

(b) Approve the Leeds City Council Ward Councillor nominations as Arthur Thornton, Janet Scholes and Mike Rhodes and a representative of Drighlington Primary School, initially to be the Head Teacher, Sue Jackson. The appointments are for a period of three years; and

(c) Appoint Councillor Gettings as the Leeds City Council representative to the trust. The appointment to be for a term ending on the date of the appointment of the successor or any time after the ordinary day of retirement as Councillor.

58 Relationship and reporting between Health and Environmental Action Service, including the Environmental Action Teams, and Area Committees

The Director of Environment and Neighbourhoods submitted a report on the operation of Health and Environmental Action Services, with a particular focus on the work of Environmental Action Teams and options relating to how Area Committees could help influence the work undertaken by the Environmental Action Teams in their areas.

Andy Beattie, Head of Service – Housing and Pollution Control, attended the meeting and responded to Members' queries and comments.

The main areas of discussion were:-

- The need to establish links with the Area Committee's Environmental Sub-Committee.
- Issues with the use of A-boards in Morley Town Centre and local arrangements on zero tolerance.
- The need to provide food hygiene ratings ('scores on the doors') on a ward basis. It was reported that full details were available on the Council's website.

RESOLVED –

- (a) That the report be noted;
- (b) That the report and the issues it highlights be referred for more detailed discussion to the Committee's Environmental Sub-Committee and Thematic Champion for Environment;
- (c) That service and performance issues be reported to the Area Committee on an annual basis.

59 Relationship and reporting between Streetscene Services and Area Committees

The Director of Environment and Neighbourhoods submitted a report which outlined the Streetscene Services function schedule and proposed arrangements to improve the working relationship between Area Committees, Area Management and Streetscene Services.

Draft minutes to be approved at the meeting
to be held on Monday, 30th March, 2009

The following officers attended the meeting and responded to Members' questions and comments:-

- Stephen Smith, Head of Environmental Services; and
- Roger Foyle, Environmental Services, Area Development Manager.

In brief summary, the key areas of discussion were:-

- Engaging with the local community and identifying hotspot areas.
- The benefits of establishing local arrangements, especially in relation to services such as street sweeping and litter picking.
- The need for greater ward member involvement.
- Concern about parked cars making it difficult to undertake streetscene services.
- The increased use of District Local Environment Quality Surveys (DLEQs).

RESOLVED –

- (a) That the report be noted; and
- (b) That the report and the issues it highlights be referred for more detailed discussion to the Committee's Cleaner Neighbourhoods Sub-Committee and Thematic Champion for Environment.
- (c) That service and performance issues be reported to the Area Committee on an annual basis.

(Councillor Wilson arrived at 5.05 pm during the consideration of this item).

60 Fuel Poverty Reduction Target Support

A report of the Fuelsavers Team – Health and Environmental Action Service, was submitted for the Board's consideration, which sought Members' support for actions and targets to be established at a local level to eradicate fuel poverty in the city in line with the Leeds Affordable Warmth Strategy 2007 to 2016.

The Chair welcomed to the meeting, Alan Jones, Fuelsavers Manager, to present the report and respond to Members questions and comments.

In brief summary, the key areas of discussion were:-

- Aerial and ground based thermal imaging and information about the pilot initiative proposed in Adel and Wharfedale.
- The process of identifying suitable households in need of support.
- The range of energy efficiency grants available.

RESOLVED –

- (a) That the report and information appended to the report be noted; and

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to be held on Monday, 30th March, 2009

(b) That the Area Committee agrees in principle to allocate £3,000 towards the delivery of aerial or ground based thermal imaging.

61 Morley Literature Festival 2008 - Evaluation Report

The Director of Environment and Neighbourhoods submitted a report, which provided Members with an evaluation of the 2008 Morley Literature Festival, and outlined a framework to consider for the future organisation of the event.

Tom O'Donovan, Area Management Officer, presented the report.

The main highlighted points were:-

- It was acknowledged that the Morley Literature Festival 2008 had been a great success. The Chair of the 2008 Festival, Councillor Elliott, wished to place on record her thanks to Sarah Henderson, Tom O'Donovan and Dave Richmond in South Leeds Area Management and Jill Morris, Festival Director, for their contribution to the Festival's success.
- It was reported that the events had been well attended and some of the main events attracted audiences of between 400-500 people.

RESOLVED –

- (a) That the contents of the report be noted;
- (b) That the Area Committee approves £15,000 towards delivery of the 2009 festival; and
- (c) That Councillors Finnigan and Gettings be nominated to serve as Area Committee representatives on the Morley Literature Festival.

(Councillor Grayshon declared a personal interest in this item in his capacity as Mayor of Morley Town Council).

62 Garden Maintenance Service Report

The Director of Environment and Neighbourhoods submitted a report which provided the Area Committee with options for the future delivery of garden maintenance in the outer south area of Leeds.

Tom O'Donovan, Area Management Officer, presented the report and responded to Members' questions and comments.

The main areas of discussion were:-

- Concern that representatives from Care and Repair and Morley Elderly Action were not available at the meeting to provide further information about the schemes.
- Concern that Care and Repair had not been invited to submit proposals to deliver the garden maintenance scheme.

RESOLVED –

- (a) That the report be noted; and
- (b) That options 1 and 2 (as outlined in 3.3 and 6.3 of the report) be identified as the Outer South Area Committee's preferred options for the delivery of a Garden Maintenance Scheme.

63 Area Manager's Report

The Committee received a report from the Director of Environment and Neighbourhoods, which detailed the range of activities currently taking place throughout the Outer South area of Leeds.

The following information was appended to the report:-

- Minutes of the Cleaner Neighbourhoods Sub-Group held on 20th January 2009; and
- Outer South Cleaner Neighbourhood Sub-Group Action Plan.

Dave Richmond, Area Manager, presented the report and responded to Members' questions and comments.

In brief summary, the main highlighted points were:-

- It was reported that Kate Newell, Community Conservation Officer, was providing a briefing on the Conservation Audit to Morley Town Council, later in the month.
- In relation to Smithy Lane Recreational Ground, it was reported that initial costings had not yet been agreed by the Steering Group.

RESOLVED –

- (a) That the report and information appended to the report be noted;
- (b) That the Area Committee receives a full report on the Residual Waste Treatment Strategy at a future meeting;
- (c) That the Area Committee agrees to the creation of a single conservation area in Morley and approves £3,000 revenue funding from the Well-being budget to complete the conservation audit;
- (d) That the Area Committee agrees to commission a conservation audit of the Oulton area and approves £6,000 revenue funding from the Well-being budget to complete the conservation audit;
- (e) That the Area Committee agrees to ring fence a proportion of capital well-being funding for developments at Smithy Lane Recreation Ground; and
- (f) That the Area Committee approves £154.00 of revenue well-being funding to support Rothwell 600.

64 Outer South Area Committee Well-being Budget Report

The Director of Environment and Neighbourhoods submitted a report, which updated Members on both the capital and revenue elements of the

Draft minutes to be approved at the meeting
to be held on Monday, 30th March, 2009

Committee's Well-being budget and invited Members to determine the capital and revenue proposals, as detailed within the report.

RESOLVED –

(a) That the report and information appended to the report, which includes the available balance of the Area Committee's revenue and capital Well-being budgets, be noted;

(b) That the following decisions be made in relation to the Well-being funding proposals, which had been submitted for determination at the meeting:-

- Groundwork – Manor Road Shops – **£35,000 (2008/09 Capital Budget) – Approved;**
- Oulton and Woodlesford Design Statement – **£5,600 (2008/09 Revenue Budget) – Approved;**
- Area Management – Furniture for St Gabriel's Centre – **£1,273.88 (2008/09 revenue from Outer South Community Centres budget) – Approved;** and
- Rothwell in Bloom – Floral Displays in Rothwell Town Centre – **£2,004 (2008/09 Revenue Budget) – Approved.**

65 Town Centre Management Report

The Director of Environment and Neighbourhoods submitted a report which provided Members with an opportunity to review the Town Centre Management Project and consider options for the future.

Dave Richmond, Area Manager, presented the report and responded to Members' queries and comments.

The main highlighted points were:-

- It was stated that the report had provided Members with a useful opportunity to consider the future strategy of the town centre management project.
- One Member discussed re-focussing the project in a more practical way and developing other areas of work.
- Members commented that the project had been a success, particularly in terms of work undertaken and support for local shopkeepers and the chamber of trade.

(In accordance with the Council's Access to Information Procedure Rules, the Area Committee resolved to exclude the public during the consideration of part of this item, due to the sensitivity of the issues to be discussed).

RESOLVED –

(a) That the report be noted;

(b) That the Area Committee agrees the future strategy of the Town Centre Management Project: August 2009 onwards, as outlined under 6.0 of the report.

(c) That option 1, to continue with current arrangements and extend project for 3 years, be identified as the Area Committee's preferred option for the delivery of the Town Centre Management Project; and

(d) That the Area Committee agrees to commission the Town Centre Management Project, subject to availability of Well-being funding, following annual approval of the 2009/10 Well-being budget from the Executive Board.

(Councillors Mulherin and Renshaw left the meeting at 6.33 pm during the consideration of this item).

66 Date, Time and Venue of Next Meeting

Monday 30th March 2009 at 4.00 pm

(Venue – East Ardsley Community Centre, Main Street, East Ardsley, WF3 2AP)

(The meeting concluded at 6.50 pm).

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Originators: Andrew Tate
Tom Smith
Tel: 271746

Report of the Executive Project Manager / Head of Performance & Communications (Environmental Services)

Meeting: South (Outer) Area Committee

Date: Monday 30th March 2009

Subject: Residual Waste Treatment Project: Update and Communication and Community Engagement Strategy

<p>Electoral Wards Affected:</p> <p>All</p>	<p>Specific Implications For:</p> <p>Ethnic minorities <input type="checkbox"/></p> <p>Women <input type="checkbox"/></p> <p>Disabled people <input type="checkbox"/></p>
<p>Council Function <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input type="checkbox"/></p>
	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

Executive Summary

Members of the Area Committee are requested to note the current status of the Residual Waste Treatment PFI project. Members of the Area Committee are asked to feedback on the proposed strategy for communication and community engagement for the Residual Waste Treatment PFI project.

1.0 Purpose of this report

1.1 This report describes the current status of the residual waste project. Its purpose is to update Area Committees about the project and to consult with Area Committees on the proposed communication and community engagement strategy for the Residual Waste Treatment PFI project.

2.0 Background information

2.1 The Residual Waste Treatment project progressed to procurement in July 2008 following the issue of an OJEU Notice, approved by the Executive Board, in June 2008. In November 2008 a further report to the Executive Board was submitted and the evaluation methodology for the project was approved. The competitive dialogue procedure commenced in November 2008 with the issue of the first detailed bidding stage, ISOS (Invitation to Submit Outline Solutions). Ten bidders were involved in this stage, the bidder numbers having being reduced from the original list of thirteen bidders who responded to the OJEU notice.

3.0 Main issues

3.1 Current status

- 3.1.1 The ISOS bidding stage asked 69 detailed questions to each bidder so that their proposal could be fully defined within the bid response. The questions included the technology they proposed, their proposed site, the level of diversion from landfill they anticipated and a range of environmental and other factors.
- 3.1.2 ISOS bids were received from 9 bidders on 21st January 2009, the 10th bidder having withdrawn from the bidding process. These bids are now in the process of being evaluated by the project team.
- 3.1.3 The council undertook a programme of formal consultation to find out what stakeholders thought were the most important things to take into account when deciding on the Residual Waste Treatment Solution for Leeds. This consultation has directly influenced the criteria by which we will decide on the technology and site for a Residual Waste Treatment facility.
- 3.1.4 The outcome of the evaluation will be reported to the project Board in mid April 2009 and a decision to proceed to the next bid stage with either 3 or 4 bidders will be sought.

3.2 Overview of bids received

- 3.2.1 The bidders have responded well to the invitation with good quality submissions being received from all 9 bidders. The bidders are all substantial businesses well known in the waste sector and a number are international companies.
- 3.2.2 This bid stage will consider the price of the overall contract, however the complexities of the project have resulted in the need to restrict the amount of detailed price information at this stage. Nevertheless, the bidders have supplied sufficient detail to give a good indication of price and to allow the evaluation to reflect price within the overall assessment. A fully worked up price submission will be evaluated at the next stage of the process.
- 3.2.3 A range of sites have been suggested for the location of the final treatment facility, including the councils reference site, the former wholesale markets site on Pontefract Lane. The final location of any facility will be dependent on the adoption of relevant Development Plan Documents and final planning applications. The majority of bidders propose to take advantage of the Council's reference site for a waste transfer station being the site of the existing Council waste transfer station at Evanston Avenue, Kirkstall.
- 3.2.4 The bidders are proposing varying mixes of technologies that are being considered under the approved evaluation criteria. The evaluation process has been tested to ensure that it does not favour any particular technology proposal.

3.3 Future Timetable

3.3.1 The future timetable for the Residual Waste Treatment Project decision is as follows:

Decision/milestone	Date
Complete ISOS bid evaluation – reduce from 9 bidders to 3 or 4 bidders	Mid April 2009
Complete Invitation to Submit Detailed Specifications (ISDS) bid evaluation – reduce from 3 or 4 bidders to 2 bidders	November 2009
Announce preferred bidder	Spring/early Summer 2010
Preferred bidder submits planning application	Autumn 2010
Contract signature	Autumn 2010
Planning permission obtained – commence construction	Mid 2011
Service commencement – plant operational	April 2014

3.4 Communication and Community Engagement Planning

3.4.1 There has been extensive public communications and consultation on the Waste Strategy for Leeds over the last two and half years; the most recent exercise being a programme of consultation to find out what stakeholders thought were the most important things to take into account when deciding on the Residual Waste Treatment Solution for Leeds.

3.4.2 We now want to build on this work in order to communicate and engage with our stakeholders to support the delivery of the Residual Waste Treatment solution for the city. A communications and community engagement plan has been developed which consists of five distinct elements:

1. Consultation with officers and Elected Members to agree the delivery plan (February to April 2009);

Our communication and community engagement plan needs to be consulted on with Elected Members for it to be delivered effectively and meet its aims. This report is therefore being presented to Area Committees during the March/April cycle for feedback.

In addition to the report, there will also be attendance from Waste Management Officers at the Inner East, Outer East, Inner South and Inner North-west committees, reflecting the likelihood of greater impact of the Residual Waste Treatment Project in these areas.

2. Communications and education about the Residual Waste Treatment Project (April to November 2009);

If we are to successfully deliver project we need to further educate the public about the process we have gone through and the reasons for it, so that they can make informed

decisions about how to react when a preferred bidder is chosen. At this stage therefore we will seek to communicate with, and educate stakeholders about:

- the environmental and financial need to reduce landfill and why we need a Residual Waste Treatment Facility to do so;
- the process by which we have come to a shortlist of four bidders;
- the likely technologies and sites, and what this means for stakeholders;
- the future process and how and about what stakeholders can be involved.

The nature of the project means that there will be citywide interest, but that there will also be localised, more intensive, interest in areas near to the proposed sites for the residual waste treatment facility and transfer station. This means that we need to cover the Leeds area, but target engagement to those areas most affected.

The approach will therefore involve communication covering all wards, but more focussed and intensive communications activities in the wards most affected. We need to ensure that all information will be accessible to all stakeholders, relevant, accurate and timely.

Residents and businesses in the proximity of any proposed sites for the Residual Waste Treatment Solution will be invited to register for the chance to attend a briefing session in their local area, to receive information updates (electronically or by post), or to 'opt-out' of receiving any information. We will use a wide variety of methods to get this invitation to the communities, including the use of local community spaces, newsletters and leaflets to households and 'local' access points.

We are also aware of the need to engage with community advocates in these areas. We propose to contact the chairs of residents committees and other community organisations directly, to invite them to be involved in a programme of communications and education events. This could also include visits to Residual Waste Treatment facilities in other areas of the country.

We will also communicate with the wider Leeds public, through the local press and our website, again inviting them to register to receive further information and updates about the process.

3. *Community engagement on the proposals from the final two bidders (November 2009 to Spring/Summer 2010);*

Once the number of bidders is reduced to two we will begin a further round of communications, but also seek to engage stakeholders local to the identified sites in a dialogue about the proposed solutions, this is expected to directly involve the remaining bidders. At this stage we need to provide genuine opportunities for key stakeholders to contribute, and to have their voices heard, to enable proper account to be taken of their views.

The intention of this stage is to further communicate with stakeholders about the final two proposed solutions and enable stakeholders to feed back on issues with particular bids and sites, to allow scope to address any issues prior to the formal planning process. We would also seek to use this stage to identify any opportunities for stakeholder benefits arising from the Residual Waste Treatment Facility, such as amenity value.

We propose taking a similar approach to Stage 2 above, inviting residents to be involved in facilitated sessions in the local areas most affected by proposals. Because of the nature of the project, and the timescales involved this is, in practice, the pre-planning consultation process for the Residual Waste Treatment Facility and will be managed as such, engaging with all statutory stakeholders.

4. Community engagement on Evanston Avenue proposals (date to be determined.)

Given the likelihood of the Evanston Avenue site being an integral part of the council's waste infrastructure, there is a need to progress community engagement in this area differently to the areas near to possible residual waste treatment sites and to Leeds as a whole.

We will deliver a pre-planning process to enable local stakeholders, including Elected Members, local business and residents to feedback on issues around our proposals for the site in order to address any concerns prior to a formal planning application being submitted for this site.

5. Statutory consultation process for planning permission for a Residual Waste Treatment Facility (Spring/Summer 2010 onwards.)

At this stage the council will undertake a formal consultation, in line with the statutory planning process, on the council's preferred technology and site.

4.0 Recommendations

- 4.1 Members of the Area Committee are requested to note the current status of the Residual Waste PFI project and the bids recently received.
- 4.2 Members of the Area Committee are requested to feedback on the proposals for communication and community engagement for the Residual Waste Treatment Project, i.e. that no specific community engagement activity will be targeted in the Outer South wedge, but there will be general opportunities for residents to access more information about the project and to feedback to the council as it progresses.

Background Papers

- Residual Waste Treatment Project: Update and Communication and Community Engagement Strategy" - Residual Waste Treatment PFI Project Board - 15th January 2009
- "Residual Waste Treatment Project: Update and Communication and Community Engagement Strategy" - CLT - 3rd February 2009
- "Residual Waste Treatment Project: Update and Communication and Community Engagement Strategy" - LMT - 5th February 2009
- Area Managers 9th February 2009
- "Residual Waste Treatment Project: Communication and Community Engagement Strategy" - Residual Waste Treatment PFI Project Board - 11th February 2009

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Originators: Jamie Ware /
Sarah Henderson
Tel: 0113 22 43040

Report of the Director of Environment and Neighbourhoods

South Leeds (Outer) Area Committee

Date: Monday 30th March 2009

Subject: Out of School Activities for Children and Young People 2009/10

<p>Electoral Wards Affected: Ardsley and Robin Hood Morley North Morley South Rothwell</p> <p><input type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>
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Council Function	<input checked="" type="checkbox"/>	Delegated Executive Function available for Call In	<input type="checkbox"/>	Delegated Executive Function not available for Call In Details set out in the report	<input type="checkbox"/>
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Executive Summary

At the October Area Committee, Members ringfenced £35,000 Well being Funding to support the delivery of a programme of out of school activities for children and young people during 2009/10. A partnership of Area Management, Youth Service, Extended Services, Positive Activities for Young People (PAYP) and key voluntary organisations have worked together to identify needs in priority areas, gaps in provision and a process for allocating the funding. As requested by Members, this report provides further information on the programme of activities, benefits from joint working and a recommendation on how to involve Members in the process.

1.0 Purpose of This Report

1.1 To outline a coordinated programme of activities for 2009/10 across the Outer South that a range of partners will provide for children and young people and ask members to continue to support and develop the partnership.

2.0 Background Information

2.1 The 2008-11 Area Delivery Plan has Culture, Thriving, and Stronger themes at its core which identify supporting Youth Service and Extended Services in provision of out of school activities for children and young people as a priority.

2.2 In October 2008, Members ringfenced £35,000 to enable the development, with partners, of an annual programme of activities for 2009/10. This funding would also be used to lever additional resources from alternative sources.

3.0 Main Issues

3.1 Partners involved in the development of the programme of activities for 2009-10 are:

- Leeds City Council Youth Service
- Leeds City Council Sports Development
- Extended Services Clusters (Morley North, Morley South, Gildersome and Drighlington, Ardsley and Tingley and Rothwell).
- The Children's Project (constituted community organisation)
- Positive Action for Young People (PAYP)
- Dance Action Zone Leeds (DAZL)
- Voluntary and Community Sector

3.2 Partners acknowledged at early meetings that the pressure on funding was always going to be great and that match funding would play a key role in this process to deliver a broader programme of events than sole Area Committee funding could achieve.

3.3 A mapping exercise was undertaken by partners and areas of 'need' identified in each of the Ward localities which formed the basis of the decision making process.

3.4 All partners agreed a process for allocating funding that would demonstrate a level of equity to Members by being split equally between the four Wards but considered 'need' and a balance of activities for all ages.

4.0 Programme of Activities for 2009/10

The following programme has been agreed:

4.1 All Wards

4.1.1 Summer Activity Sports Camps

LCC Sport Development will be commissioned with a £3,500 contribution towards delivery of four weeks of Summer Activity Camps for young people (ages 12 and under) at three venues in the outer south (Rothwell, Morley, Tingley). Thirty places will be offered per camp at a reduced cost (including Breeze and Leeds card discounts). Ten free places will be offered per camp to other agencies that identify vulnerable young people.

4.1.2 Summer Diversionary Activities and ROAR

LCC Youth Service will be commissioned with a £6,500 contribution towards targeted activities for young people (ages 13 to 18 years) in Morley North and Morley South and in Rothwell, Ardsley and Robin Hood (under the banner of ROAR). As part of an offer of alternative out of school diversionary provision, activities will be targeted at key times, to include the Harrops, Newlands and Denshaws, Fairfax estate areas, the

Rose Lund Centre, Windmill Youth Centre, Woodlesford Park, Manor Crescent, Sharp Lane Play area, Rodillian High School playing fields, Winthorpe Community Centre, St Gabriel's Youth Centre, Tingley Youth Centre and West Ardsley Community Centre.

4.1.3 **Breeze**

LCC Integrated Youth Service (Out of School Activities Team) will be commissioned with a £4,000 contribution towards the development and delivery of two free Breeze Events in Morley and Rothwell (ages 4 to 18 years). The delivery will be closely coordinated with partner support to ensure a broad take up, seeking to draw in audiences from across the outer south.

4.1.4 **Dance Action Zone Leeds (DAZL)**

DAZL will be commissioned with a £8,000 contribution towards the support of 8 established youth dance groups across the outer south (ages 4 to 18 years). Following consultation with young people undertaken by Youth Service, extra provision will also be delivered in Drighlington. DAZL have a strong list of match funders including the PCT and Aire Valley Homes to provide a strengthened DAZL programme for the benefit of Outer South Young People.

4.1.5 **Voluntary and Community Sector Training Package**

The partnership agreed that £1,000 will be earmarked for a programme of training for community and voluntary organisations to support activities such as First Aid and Child Protection training.

4.2 Morley North

Building on the success of a 2008 programme of activities, Drighlington Amateur Rugby League Football Club (In co-ordination with Gildersome Children's Centre) will be commissioned to develop a Summer Sports Camp 2009 for Drighlington, Gildersome and the surrounding area (ages 5 to 12 years) for £3,000.

LCC Sports Development will be commissioned to deliver six weeks of summer holiday provision for young people (ages 13 -18yrs) at Lewisham Park with a £250 contribution.

4.3 Morley South

Morley South Children's Services Cluster will be commissioned to deliver a Summer Creative Arts project (ages 4 to 18 years) with a £2,500 contribution. The project will seek to broaden the horizons of young people beyond their immediate boundaries and will be delivered in partnership with ArtForms, Find Your Talent and the White Rose Study Support Centre.

4.4 Ardsley and Robin Hood

The Cluster of Ardsley and Tingley Schools and Services will be commissioned to deliver an annual programme of targeted activity (ages 5 to 12 years) with a £2,500 contribution. Activities will include multi-sports and dance leaders, free places for vulnerable children will be available.

The Cluster of Ardsley and Tingley Schools and Services will be commissioned with a £500 contribution towards Easter 2009 activities covering a host of similar activities.

4.5 Rothwell

Rothwell Cluster Extended Services will be commissioned to deliver an annual programme of holiday provision (ages 5-12 years), providing safe and supervised sports, arts and crafts, street/cheer dance, drama, ICT and environmental activities with a £2,000 contribution.

The Children's Project will be commissioned with a £1,250 contribution to provide a term time Giraffes Club (ages 8-12 years) in John O'Gaunts. Sessions will support the development of social skills, self confidence and help reduce health inequalities in children.

5.0 Table of Finance

5.1

Outer South Combined	
DAZL	8,000
LCC Sports Development	3,500
VCFS Training Package*	1,000
Total	12,500
<i>Total Per Ward</i>	<i>3,125</i>

* Child Protection, First Aid etc

Morley North	
<i>Combined Activities</i>	<i>3,125</i>
LCC Breeze	1,250
LCC Youth Service	1,000
Drighlington ARLFC Summer Camps	3,000
Sports Lewisham Park	250
	8,625

Morley South	
<i>Combined Activities</i>	<i>3,125</i>
LCC Breeze	1,250
Youth Service	1,500
Extended Services	2,500
	8,375

Ardsley & RH	
<i>Combined Activities</i>	<i>3,125</i>
Youth Service	2,500
ES Cluster EASTER activities	500
Extended Services	2,500
	8,625

Rothwell	
<i>Combined Activities</i>	<i>3,125</i>
LCC Breeze	1,500
Youth Service	1,500
Extended Services	2,000
Children's Project	1,250
	9,375

6.0 Implications for Council Policy and Governance

6.1 There are no implications for Council Policy and Governance.

7.0 Legal and Resource Implications

7.1 There are no legal implications as a result of this report

7.2 The Area Committee's Revenue Well Being Budget for 2009 /10 has £35,000 ringfenced to support the outlined programme of activities. The project funding is subject to annual Executive Board approval of the delegated Well being Budget for 2009/10.

8.0 Conclusions

8.1 **A Strong Programme of Activities** has been developed with approximately 4000 Children and Young People engaged during the annual programme's 2009/10 duration. The programme encompasses a broad range of activities that addresses need, all age ranges and demonstrates a level of equity across the Outer South wards.

8.2 **Match Funding** that partners plan on leveraging in to following the initial support from the Outer South Area Committee of £35,000 is approximately £110,000 which will deliver a greater programme of activities than would have been delivered solely with Member support.

8.3 **Stronger Links with Partners** have been developed as a result of the working group. Partners have voiced their appreciation of the process and this level of coordination to successfully achieve the programme of activities. This enthusiasm is now focusing on achieving a robust monitoring system that will form the basis of an evaluation report to a future Area Committee meeting.

8.4 **Support and developing capacity within community groups** was an aim for the partnership at the start of this process. Voluntary and community sector proposals are being supported through the funding allocation. Significantly, partners and the Priority Neighbourhood Worker highlighted a need to support training courses for community groups that then enables them to deliver activities for their community themselves e.g. First Aid Training, Food Hygiene and Child Protection Policy. The partnership responded with an allocation to support a training programme across the Outer South.

8.5 Members are asked to consider how to continue to support and develop this partnership and may wish to nominate the Outer South Area Committee Thematic Lead for Children and Young People to join the working group to support forward planning for 2010/11.

9.0 Recommendations

9.1 Members are asked to:

- a) note contents of the report
- b) agree that the Outer South Area Committee Thematic Lead for Children and Young people joins the working group.
- c) agree to receive a monitoring and evaluation report to a future meeting.

Background Papers

- Activities for Children and Young People 2009/10 October 2008



Originator: Kate Sibson

Tel: 22 43040

Report of the Director of Environment and Neighbourhoods Directorate

Meeting: South (Outer) Area Committee

Date: Monday 30th March 2009

Subject: South Leeds Divisional Community Safety Partnership Update Report

<p>Electoral Wards Affected: Ardsley & Robin Hood Morley North Morley South Rothwell</p> <p><input checked="" type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input checked="" type="checkbox"/></p> <p>Narrowing the Gap <input checked="" type="checkbox"/></p>	
<p>Council Function <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

EXECUTIVE SUMMARY

This report identifies a range of activity which has been undertaken in the first three quarters of 2008/09 to address community safety issues in Outer South Leeds.

1.0 PURPOSE OF THIS REPORT

- 1.1 This report provides an update from the Area Community Safety Co-ordinator on crime levels in Outer South Leeds. It includes information about crime in each Ward and actions taken or ongoing to tackle those issues. It provides an update on the structures that have been introduced in order to maximise partnership resources, and sets out some of the priorities for 2009/10.
- 1.2 This report also presents some Well-being fund proposals from the Rothwell and Morley Neighbourhood Policing Teams.

2.0 CRIME FIGURES AND RELATED ACTIVITY

2.1 Crime statistics and crime reduction activity for outer south Leeds

- 2.1.1 The attached spreadsheet (Appendix 1) shows the numbers of offences under the main crime types, and is broken down into the four Wards in Outer South covering the period from October 2007 to December 2008.

2.1.2 The following summarises current performance across key areas in all four Wards.

2.2 Ardsley & Robin Hood Ward

2.2.1 Burglary Dwelling is the crime type showing the greatest increase during 2008, from a low of 21 offences between April and June to a high of 40 between July and August, maintaining this level to the end of the year. Burglary Dwelling is very much a priority for the City and Holbeck police division, and officers from traffic and CID are working together to target known criminals travelling into the area using automatic number plate recognition along the A654 and A650 corridors.

2.2.2 Criminal damage has been falling throughout the year from 75 instances in the first quarter of 2008, to 41 between September and December. The local Neighbourhood Policing Team has invested a lot of work in tackling anti-social behaviour in the area, including obtaining a three month Dispersal Order in October to enable officers to break up large gangs of youths that were intimidating local residents.

2.3 Morley North Ward

2.3.1 Theft of motor vehicles has shown a steady decline during 2008, from 23 in the first quarter to 11 in the last quarter. This is particularly significant as there has been an increase in '2 in 1' burglaries in other outer areas of the city, where houses are broken into to steal cars.

2.3.2 Violent crime has seen a sharp increase from July to December with 109 cases, compared with 67 in the first six months. The Neighbourhood Policing Team are tackling alcohol related anti-social behaviour across the Ward, and are targeting areas where young people congregate to drink, using their 'direction to leave' powers to stop the groups returning once the Police have gone.

2.4 Morley South Ward

2.4.1 Crime levels in Morley South Ward have remained fairly consistent with only 'Other Theft' showing a significant decrease, from 148 offences in quarter one to 91 offences in quarter four. The Morley NPT Crime Reduction Partnership has undertaken a lot of work around target hardening and awareness raising.

2.4.1 Violent Crime is highest in Morley South Ward compared with the rest of the Outer South area, peaking over the Summer months with a quarter three total of 99 instances, around a third higher than the average of the other three quarters.

2.5 Rothwell Ward

2.5.1 Burglary Elsewhere has increased over the year from 26 in quarter 1 to 46 in quarter 4. This crime type is usually associated with theft from sheds and other outbuildings, and is often carried out in more rural areas.

2.5.2 Violent crime decreased between April and December, the only Ward in the area to achieve this, however levels are still higher than at the beginning of the year.

2.6 Other Community Safety Activity

2.6.1 CCTV

In July 2008, the Area Committee considered a report regarding the use and regulation of CCTV systems. Further work has been carried out by the Area Management Team in partnership with LeedsWatch and Legal Services to draft a protocol and code of practice for Area Committee funded CCTV systems outside of Leeds City Council control.

2.6.2 The main requirements of the protocol are that CCTV operators must complete a training course and be licenced by the Security Industry Authority (SIA), and that adequate controls are in place to ensure the general public's right to privacy is not compromised.

2.6.3 Officers from the Area Management Team and LeedsWatch met with representatives from Drighlington Parish Council to discuss the protocol and how it affects their existing and proposed CCTV schemes. Feedback on the content of the protocol was positive, however the Parish Council have decided to hire an external contractor to monitor and oversee the CCTV system at Drighlington Meeting Hall, and to not purchase other CCTV cameras at this time.

2.6.4 In the future, any organisation seeking Area Committee funding for CCTV systems will be required to meet the conditions of the CCTV protocol and code of practice.

2.6.5 Robin Hood Dispersal Order

In October 2008, a three month Dispersal Order was granted covering parts of Robin Hood where anti-social behaviour (ASB) had increased and was causing alarm and distress to local residents. The order was shown to have a significant effect with a 30% decrease in ASB across the Robin Hood beat area compared with the previous three months.

2.6.6 Operation Staysafe

Operation Staysafe is a joint operation between the police and Leeds City Council Youth Service to combat youth nuisance on Friday evenings in Morley. On the 20th February, the team patrolled anti-social behaviour hotspots and spoke to over 100 young people. 14 young people were considered 'at risk of significant harm' through drink, involvement in anti-social behaviour, or being considered too young to be out on the streets, and were returned to their parents. Further work will be carried out with the families of these individuals. During the Operation, there was one report of ASB, compared with 10 the previous week.

2.6.7 Off Road Motorcycles

The Morley Neighbourhood Policing Team (NPT) have carried out Operation Date to tackle the nuisance and damage caused by off road motorcycles. The Divisional Roads Policing Department have increased off road patrols, and 10 Section 59 notices have been issued to riders causing alarm, distress or nuisance to members of the public. The Police also have powers to seize bikes of persistent offenders, or those without adequate insurance. So far during the Operation, 3 bikes have been seized and several other offences have been discovered.

2.6.8 Burglary

Police officers and PCSOs from Morley NPT are working with Age Concern to raise awareness of sneak in burglaries and bogus callers by visiting older people's clubs and other community organisations.

2.6.9 Anti-Social Behaviour

The Morley NPT are tackling youth nuisance and ASB using a 'Direction to Leave', a police power to order an individual causing ASB to leave the area and not return for up to 36 hours. This has been particularly successful around Alesha News in Drighlington, where young people were congregating and harassing members of the public to purchase alcohol for them. Since these powers have been used, there has been a reduction in calls to this area.

2.6.10 Morley NPT has increased patrols around school closing time, and used intelligence from the public, schools and parents to target ASB hotspots. The parents of young people involved in ASB are visited by the Police, and other powers may be also be used including Acceptable Behaviour Contracts and Anti-Social Behaviour Orders.

3.0 CHANGES TO THE STRUCTURE OF THE SOUTH LEEDS DIVISIONAL COMMUNITY SAFETY PARTNERSHIP

3.1 Thematic crime groups and multi agency area based Tasking

- 3.1.1 In May 2008 the South Leeds Divisional Community Safety Partnership (DCSP) agreed to re-structure its sub groups. This decision was taken following discussions with Safer Leeds and other Divisions about how to achieve the best outcomes for the area. Two structure charts are attached at appendix three and four that show the new structure.
- 3.1.2 There are two area based Tasking meetings covering Morley NPT area and Rothwell. The groups are made up of representatives from agencies who have an in depth knowledge of issues and their service within the local area. They are chaired by the Neighbourhood Policing Team Inspector and meet monthly in Morley and bi-monthly in Rothwell.
- 3.1.3 There are four thematic groups that cover the whole of South Leeds. The groups tackle the following issues: burglary/robbery, drugs/alcohol, hate crime and domestic violence. There is also a link to the Anti Social Behaviour panel that convenes representatives from across the city to approve applications for Anti Social Behaviour Orders (ASBOs).
- 3.1.4 Each group receives an intelligence package from the Police Divisional Intelligence Unit (DIU). This allows the group to prioritise activity into the problem areas. The meetings are made up of representatives from a range of agencies. These agencies are also asked to bring details of problems to the table in order that the combined resources of each group can be used to address them. Each group has a performance management framework that allows for actions to be tasked, monitored and outcomes are recorded.
- 3.1.5 Each thematic and Tasking group reports back to the DCSP and in turn via a Highlight Report to the Safer Leeds Executive. Updates on activity to the Outer South Area Committee will come via the Area Managers Report. The link to the Area Committee has been strengthened in recent months with the introduction of a link Member for the DCSP. This link was enhanced at the November meeting with a pre-Area Committee community safety themed event.

4.0 KEY PRIORITIES FOR 2009/10

4.1 The DCSP is in the process of developing its action plan for 2009/10. The plan will mirror the strategic outcomes of the Safer Leeds plan which are:

- Creating safer environments by tackling crime
- Improving lives by reducing the harm caused by substance misuse
- Supporting victims and reducing the risk of victimisation
- Reducing offending and managing offending behaviour
- Improving community confidence and public satisfaction

It will also develop a timeline that will allow for trends in crime types to be anticipated and plans put in place to address those issues.

4.2 The DCSP also recognises the need to continue delivering actions to tackle the increasing levels of burglary. The increase in burglaries is a serious concern in this area, other parts of Leeds and across the country. It is likely that the trend will continue to rise as economic conditions worsen.

4.3 In response to this, the South Leeds Burglary Sub Group is proposing a series of action days. Crime data will be used to identify problem streets that are being affected by burglary. A crime prevention audit will be carried out by the NPT Crime Reduction Officer to identify measures that can be taken to reduce the likelihood of burglary being committed. This approach will use the crime prevention model of victims, location and offender. Partner agencies will be asked to commit resources to addressing the problems which could include improving lighting, cutting back vegetation, distributing crime reduction messages. This activity will be supplemented by actions carried out at area based Tasking meetings where intelligence about target nominals is discussed by partner agencies to ensure enforcement action is taken on several fronts.

5.0 OPERATION CHAMPION

5.1 The results of Operation Champion have been previously been presented to the Area Committee. The latest Operation Champion took place between 24th -26th February in Morley South Ward. Eleven agencies participated in the Operation and the outcomes are listed at Appendix 2.

5.2 The DCSP has recognised that there are areas of concern with Operation Champion particularly around inconsistent input from key agencies and in information in the form of results being returned to the Champion organiser. Delivery Statements are being agreed with each agency in order to ensure greater clarity about their obligations. In future, this should lead to more consistent reporting and improved outcomes.

6.0 AREA COMMITTEE FUNDED ACTIVITY

6.1 The Outer South Area Committee has funded the following projects through its wellbeing fund:

2008/09	Operation Champion	£400
2007/08	Rothwell Pub Watch	£6,037.20
	Rothwell Smartwater	£3,000
	Morley Licensing & Pubwatch	£7,689.24

Morley Smartwater	£5,000
Morley Target Hardening	£7,500

6.2 **Police Wellbeing Funding Requests**

6.2.1 The Morley and Rothwell Neighbourhood Policing Team Inspectors have requested Area Committee well-being funding for several community safety projects that will meet local priorities and resident concerns. These are outlined in more detail at Appendix 3 and include:

6.3 **Morley Neighbourhood Policing Team – Total £26,783.70**

6.3.1 Smartwater : £7,500

Providing 300 Smartwater kits for victims of burglary

6.3.2 Licensing Project - £10,317.30

Monthly test purchase operations targeting licensed premises suspected of selling alcohol to minors

6.3.3 Nuisance Off Road Motorbikes - £8966.40

Twice monthly operations to target nuisance off road bikes across Churwell, Tingley, West Ardsley and Drighlington.

6.4 **Rothwell Neighbourhood Policing Team – Total £24,920**

6.4.1 Smartwater - £11,612

To provide 500 Smartwater kits in burglary hotspots and 200 hours officer time to deliver the project

6.4.2 Vehicle Crime Prevention Project - £8,196

Use of capture car and publicity campaign to reduce car crime in Rothwell, Oulton, Woodlesford and Robin Hood.

6.4.3 Pubwatch Support - £5,112

Carry out additional visits to Pubwatch premises on Friday and Saturday evenings.

7.0 **Implications for Council Policy and Governance**

7.1 No specific issues are identified.

8.0 **Legal and Resource Implications**

8.1 No specific issues are identified

9.0 **Recommendations**

9.1 The Committee is asked:

- a) To note the contents of this report and to make comments of the programme of work that has been delivered and the priorities for the coming year.
- b) To consider the proposals for Area Committee Wellbeing funding at appendix 3

Background papers

Area Managers Report, 7th July 2008

Community Safety Report, 2nd July 2007

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Outer South Area Crime Statistics

Ardley & Robin Hood

	Oct - Dec 7	Jan - Mar 08	Apr - Jun 08	Jul - Aug 08	Sep - Dec 08
Burglary Dwelling	29	35	21	40	37
Burglary Elsewhere	20	49	18	40	28
Criminal Damage	47	75	55	40	41
Drugs Offences	5	0	8	7	3
Other Theft	47	41	40	50	26
Theft From Motor	25	34	37	44	26
Theft of Motor	12	18	14	11	11
Violent Crime	41	46	37	33	59
Total	226	298	230	265	231

Morley North

	Oct - Dec 07	Jan - Mar 08	Apr - Jun 08	Jul - Aug 08	Sep - Dec 08
Burglary Dwelling	40	58	39	51	37
Burglary Elsewhere	46	25	33	27	28
Criminal Damage	60	59	46	49	41
Drugs Offences	8	4	7	4	3
Other Theft	110	83	109	102	26
Theft From Motor	32	27	35	18	26
Theft of Motor	12	23	18	16	11
Violent Crime	45	31	36	50	59
Total	353	310	323	317	231

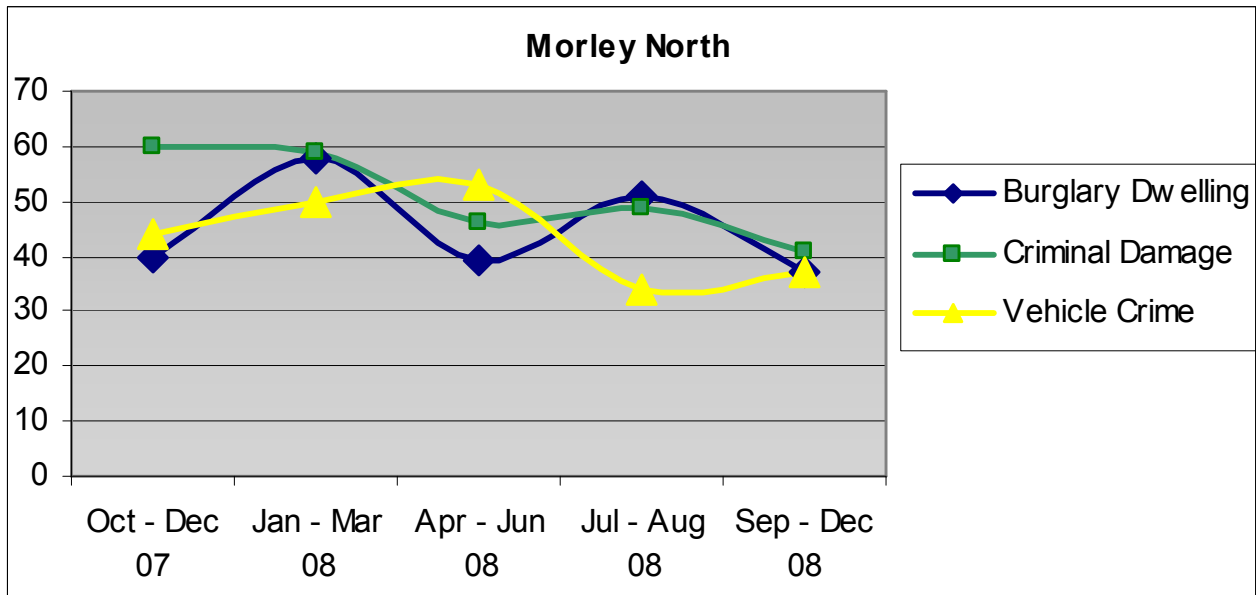
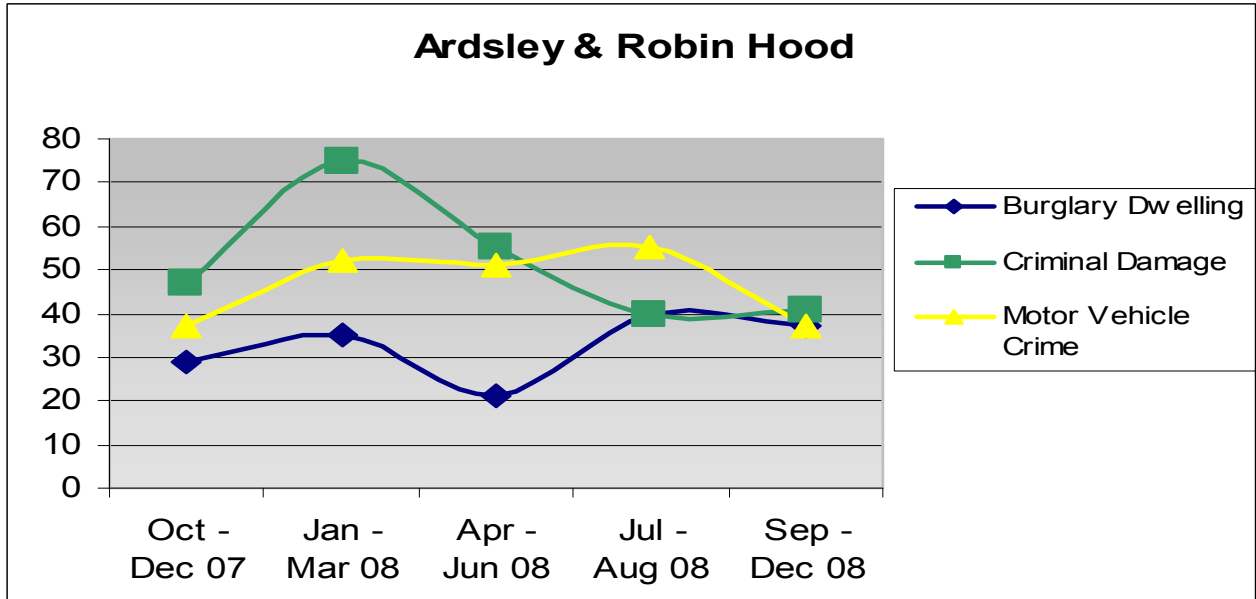
Morley South

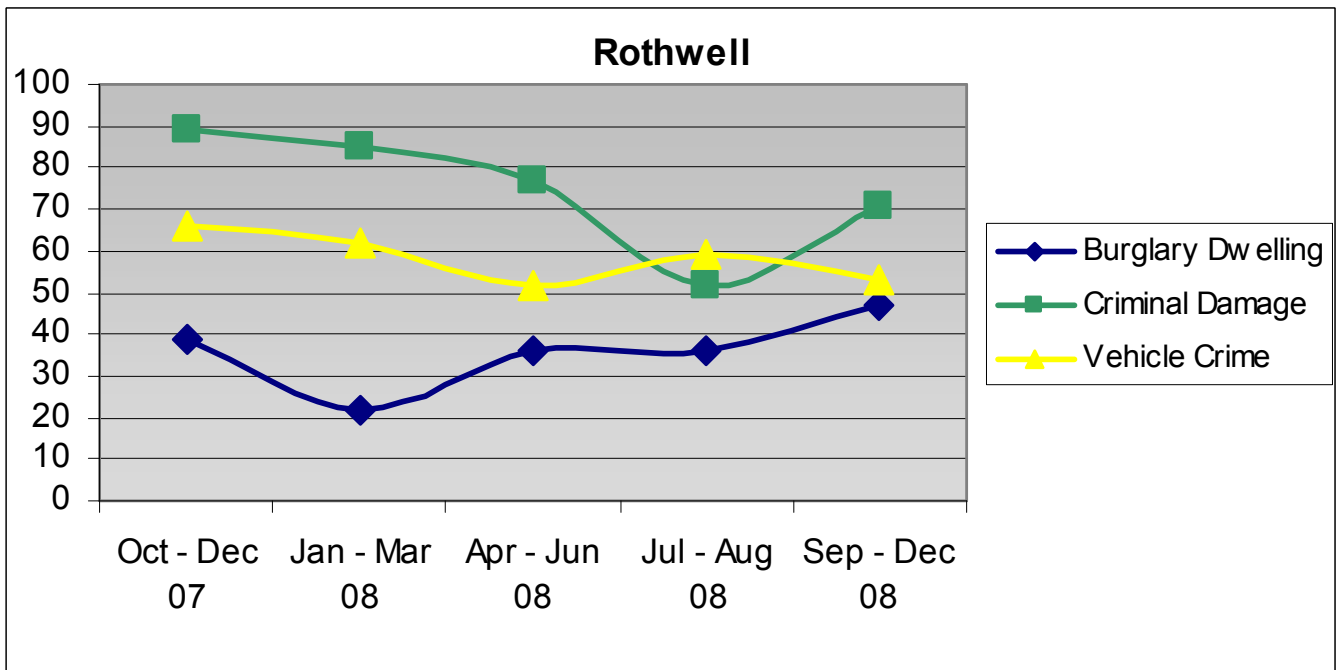
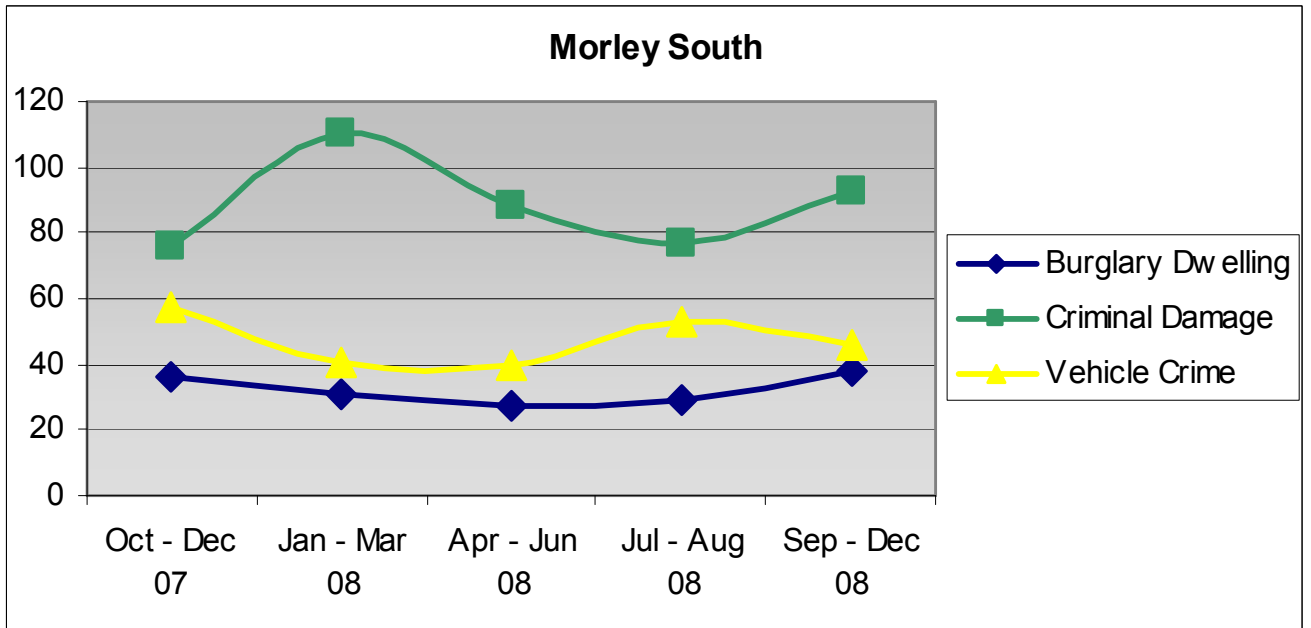
	Oct - Dec 07	Jan - Mar 08	Apr - Jun 08	Jul - Aug 08	Sep - Dec 08
Burglary Dwelling	36	31	27	29	38
Burglary Elsewhere	47	32	43	31	43
Criminal Damage	76	110	88	77	93
Drugs Offences	7	7	11	10	4
Other Theft	166	148	138	121	91
Theft From Motor	46	27	32	36	33
Theft of Motor	11	14	8	17	13
Violent Crime	61	69	63	99	67
Total	450	438	410	420	382

Rothwell

	Oct - Dec 07	Jan - Mar 08	Apr - Jun 08	Jul - Aug 08	Sep - Dec 08
Burglary Dwelling	39	22	36	36	47
Burglary Elsewhere	15	26	28	37	46
Criminal Damage	89	85	77	52	71
Drugs Offences	10	5	3	13	4
Other Theft	83	57	80	62	55
Theft From Motor	51	44	33	39	28
Theft of Motor	15	18	19	20	25
Violent Crime	61	44	84	66	62
Total	363	301	360	325	338

Crime Patterns October 2007 – December 2008





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**MORLEY SOUTH OPERATION CHAMPION
24 – 26TH FEBRUARY**

SUMMARY OF ACTIVITIES

Background Information

Operation Champion is a multi agency crime and grime initiative. It brings together a range of agencies working in partnership to:

- Reduce crime and anti social behaviour.
- Tackle environmental issues such as litter, rubbish dumping and graffiti removal.
- Provide public reassurance and support.

The latest Operation took place between 24th and 26th February 2009 in Morley South Ward, specifically around the neighbourhoods of the Newlands, Denshaws and Harraps, where intelligence highlighted an increase in anti-social behaviour and burglary.

The range of agencies involved in the Operation included Area Management, West Yorkshire Police, West Yorkshire Fire Service, HM Customs and Excise, Aire Valley Homes, Anti-Social Behaviour Unit (ASBU), Environmental Services, Probation Service, Environmental Action Team and Victim Support.

Outcomes from Operation Champion

A planning meeting was held ten days before the Operation to identify priority neighbourhoods and seek commitment from partner agencies and co-ordinate work. An environmental audit was also carried out and jobs allocated to individual services.

The activities and outcomes from the Operation are as follows:

Community Engagement

Usually, a newsletter is distributed before the Operation to households in the target area. As a trial, the newsletter will be written after the Operation, to draw the public's attention to the work that has been carried out.

West Yorkshire Fire Service's Arson Task force visited 280 homes in the Champion area, delivering fire prevention advice leaflets and carried out home fire safety checks on five properties.

Crime and Anti-Social Behaviour

Officers from Aire Valley Homes and the Anti-Social Behaviour Unit delivered 600 letters to ASB hotspots urging residents to report any instances and providing

reassurance that the police, council and Aire Valley Homes are taking this issue seriously.

The Anti-Social Behaviour Unit and Aire Valley Homes visited nine properties to discuss reported anti-social behaviour with the tenants.

Aire Valley Homes also visited thirty three properties to discuss rent arrears.

HM Customs, supported by police officers, stopped and checked over 150 vehicles for illegal use of red diesel. Two detections were made, each carrying a £500 fine. One van checked was of interest to the police with regards to some recent burglaries.

The police provided five officers to carry out high visibility patrols in the priority neighbourhoods.

Officers from the Area Management Team and Victim Support visited households in the Denshaws area offering crime prevention kits including a property marker pen, tamper proof stickers and energy saving light bulbs.

Environmental Enforcement Officers joined HM Customs and Revenue to check vehicle's waste trade licenses at the same time as the diesel was tested.

Youth Service undertook outreach work on Tuesday and Wednesday evenings in ASB hotspots identified by partner agencies, including Morrisons car park and the town centre. Youth Workers spoke to 25 young people, advising them of youth provision in the area and discussing ASB and how it affects local residents.

Environmental Activity

Streetscene provided a team over three days to litter pick and clear ginnels across the area.

Aire Valley Homes estate caretakers cleared untidy gardens.

Parks and Countryside deployed a team to begin clearing the greenspace behind Magpie Lane.

Environmental Enforcement Officers inspected 305 properties with 50 referrals for further waste in garden enforcement action. 20 warning letters sent to suspected fly tippers.

Four skips were provided for community use, all were filled within a couple of hours with household waste.

Area Committee Well-being Fund
Rothwell NPT Project Proposals

Submitted by Inspector Sue Jenkinson, Rothwell NPT

Project 1 : PUBWATCH SUPPORTING ACTIVITIES.

Project Summary

Rothwell NPT are currently expanding and improving their pubwatch schemes. Funding is required for additional licensing checks and support activities.

This will be delivered by additional visits to those taking part in the scheme as well as those not participating every Friday and Saturday with the aim of visiting each pub in the area at least once a month. Positive action will be taken on offences discovered by the visits.

Outcomes:

The project will deliver on:

- Action to tackle ASB
- Tackle under age drinking
- Increase visibility of Neighbourhood policing teams
- Public reassurance.

Project Cost

Policing of operations 200hrs = 200x20.56 = £4112

Positive poster campaign = £1000

Total cost of project 3 = £5112

Which geographic areas will benefit:

Rothwell Ward and Robin Hood.

Project 2 : VEHICLE CRIME PREVENTION.

Project Summary:

Set up and policing of capture car operation and pro-active crime reduction. Vehicle crime is on the increase in the Rothwell / Oulton & Woodlesford / Robinhood area. It is an acquisitive crime that with steps taken by the community can be significantly reduced. With the current 'credit crunch' this potentially will result in more victims of predatory crime.

a) Poster / leaflet / media campaign - Would highlight prevention measures such as removing property from vehicles, not leaving things on display and removing car keys from sight in their homes.

This would be delivered by PCSO's door knocking and explaining techniques to reduce this type of crime, would deliver a public reassurance message and reduce fear of crime.

b) use of ' capturecar'

Specially adapted car deployed into target area by plain clothed officers and surveillance techniques carried out.

When the target vehicle is attacked the perpetrator is quickly arrested.

A positive media message is then put out to advertise the arrest and also that 'capture cars' are being deployed. This has a massive deterrent effect on criminals. Within other target areas notices advertising ' capture cars in your area' are displayed on lampposts etc as a preventative message.

Outcomes:

The project will deliver on:

- Reduce crime
- Burglary and crime prevention through target hardening
- Increase visibility of Neighbourhood policing team
- Community reassurance.

Project Cost

a) Poster / leaflet /media = £1000

Policing of pro-active prevention advice = 200hrs = 200x£20.56 = £4112

b) equipment running and on costs - provided by WYP

policing of operations = 150hrs = 150 x 20.56 =£3084

Total funding required for project = £8196

Which geographic areas will benefit:

Rothwell Ward and Robin Hood.

Project 3: SMARTWATER

Project Summary:

A smartwater kit allows the marking of valuable belongings it reduces fear of crime and also gives members of the public contact with the police who will also provide crime reduction advice.

I propose pro-active issue of smartwater kits to areas highlighted as 'hot-spots' for domestic burglary, as well as the more vulnerable of society
This will be delivered by PCSO's and crime reduction officer to properties that are more likely to be victims due to location and vulnerability.

Project Summary:

A smartwater kit allows the marking of valuable belongings, and reduces the fear of crime and also gives members of the public contact with the police who will also provide crime reduction advice.

Pro-active issue of smartwater kits to areas highlighted as 'hot-spots' for domestic burglary, as well as the more vulnerable of society
This will be delivered by PCSO's and crime reduction officer to properties that are more likely to be victims due to location and vulnerability.

The project is needed to help deter and prevent burglary dwellings. It will also act to reassure the public and give them additional contact with the police. This will increase public confidence, reduce fear of crime and build on trust. This will lead to more actionable intelligence from the public that can be dealt with jointly by Police Housing and ASBU.

Outcomes:

Project will deliver on:

- Reduction of crime through crime prevention measures
- Increase visibility of Neighbourhood policing teams
- Increase public reassurance and confidence.

Project Cost:

Funding required:

Kits £15 x 500 = £7500

Officer time to deliver addition service = 200hrs = 200 x £20.56 = £4112

Total funding required for project 1 = £11,612

Which geographic areas will benefit:

Rothwell Ward and Robin Hood.

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Area Committee Well-being Fund
Morley Neighbourhood Policing Team Project Proposals
Submitted by Inspector Joanne O'Hare

Project 1: BURGLARY REDUCTION

Project Lead: Keith Pape, Crime Reduction Officer

Project Summary (including a brief description of the main activities and why this project is needed and its links to key priorities):

The project will deliver crime prevention initiatives to households in burglary hotspots. One of the key priorities within the City & Holbeck Division is to further reduce offences of Burglary and to also reduce repeat offences.

In the present financial climate, there is an expressed concern that this may impact on a rise in criminal activities, and in particular, burglary of domestic homes and out-buildings.

For the last three years the Morley Neighbourhood Policing Team has been re-visiting all domestic burglaries under the operational name of Operation CASAC.

Due to the success of Operation CASAC, the project has been extended to include victims of shed burglaries under the operational name of SHEDACHE.

The re-visits are seen as a valuable, integral part of the police operation, giving the victims support and reassurance as well as helping to reduce their fear of repeat victimisation.

The free supplying and application of SmartWater to household items of value has proven to be an excellent deterrent and plays a significant part in reducing repeat victimisation.

The Method of responding to offences of Burglary Dwelling is as follows.

Burglary Dwelling Initiative – Operation CASAC

To provide a standardised, comprehensive level of service to all victims of Domestic Burglary whereby full assistance / support is given over a 4 week period.

To achieve a year on year reduction in Burglary Dwellings and also a reduction in repeat offences and / or victimisation.

All victims of Burglary Dwellings receive additional 'follow-up' visits from PCSO's over a 4 week period, commencing from the date of initial report. Their role is to be one of support, advise, reassurance and physical presence within an area subject of a Domestic Burglary. Their role is to also to engage with the community and residents to try and identify offenders.

They also assist in matters relating to 'Target Hardening' and providing 'SMARTWATER' to ALL victim locations.

Each burglary is assessed and graded by the Crime Reduction Officer and given a BRONZE, SILVER or GOLD status, with the frequency of visits dictated by the given level.

The grading of offences are as follows:-

BRONZE: The only reported incident of Domestic Burglary within a rolling 12 month period.

SILVER: The 2nd reported incident to have occurred at that specific location within a rolling 12 month period.

GOLD: The 3rd or more reported incident of Domestic Burglary to have occurred at that specific location within a rolling 12 month period.

However, although the reported crime would generally dictate the given level, consideration will be given to other factors, i.e. age / vulnerability of complainant, Circumstances of M.O. etc resulting in upgrade to a higher level. e.g. elderly, vulnerable person living alone reporting 1st incident of Domestic Burglary (BRONZE) upgraded to a SILVER response.

The frequency of visits within the 4 week period from initial report date are as follows:-

BRONZE: 1st follow-up visit to be approx 14 days from report date. 2nd visit to be approx 28 days from report date. (2 visits in total)

SILVER: 1st follow-up visit to be approx 7 days from report date and subsequent visits at 7 day intervals. (4 visits in total)

GOLD: Follow up visits to be carried out twice a week over a 4 week period. (8 in total).

ALL visits made to result in personal contact with an occupier of the premises.

Timer switches will also be provided free of charge.

A security check will be carried out and a referral made to the Crime Reduction Officer if required.

Outputs

- a) Target Hardening of property.
- b) Smartwatering of property at locations of Domestic Burglary.
- c) Visible uniformed presence in area.

The Method of responding to offences of Shed Burglaries is as follows.

Shed burglaries initiative - Operation Shedache.

All victims of shed burglaries to receive a visit from a PCSO as soon as practicable from the initial report date.

Their role is to:

- a) Support, advise, reassurance and physical presence within an area subject of a shed burglary.
- b) To assist in matters relating to 'Target Hardening' and provide 'SmartWater' to ALL victim locations.
- c) Raise local awareness by the delivery of crime prevention advise packs to neighbouring houses.

(The items to receive 'SmartWater' will include bicycles, power tools, fishing tackle, lawnmowers etc **as well as** providing SmartWater for the usual household items i.e. TV's, DVD, Video, Computer equipment, X-Boxes, Game Boys etc).

When necessary, target hardening referrals will be submitted for the

attention of the Morley & District Community Safety Panel fitter as an extension to the successful free home security service. The victims are also to be made aware of further security items available for purchase from Morley Police Station, as supplied by the Morley & District Community Safety Panel. These items to include: Shed Bars, Shed Anchor Bars, 2.1m & 4.5m lengths of double looped braided braded cables, shed alarms, fence/wall spike strips

Outcomes:

The projects hopes to achieve :-

- A reduction in burglary dwellings and repeat offences in the Morley Policing Area over the Policing year 2009/2010.
- A reduction in the shed burglaries and repeat offences in the Morley Policing Area over the Policing year 2009/2010.
- An increase in the detections for Burglary offences.
- A decrease in the fear of crime of these offences being committed and of any repeat offences at these addresses. Reassurance to the vulnerable members of our community.

Project Cost (an indication of how much the project will cost, how much Well-being funding is sought and the breakdown between capital and revenue):

The proposal if for funding of
500 SmartWater kits at £15 per kit = £7,500
Police Officer time funded by West Yorkshire Police

Which geographic areas will benefit (i.e. particular neighbourhoods, wards etc) and which Area Committee this project is relevant to:

The Morley North Ward
The Morley South Ward
The Tingley & Ardsley section of the Ardsley & Robin Hood Ward.

Other key information not covered by the above:

This service is in addition to the target hardening devices provided and fitted by CASAC Engineers. All Burglary dwellings are referred to this agency.

There are already Action Plans in existence – CASAC & SHEDACHE. The Action Plans are updated on a daily basis with information on all Burglaries that occur in the Morley area with the M.O. (Modus Operandi). The actions that CASAC engineers, Police Officers and PCSO's take are also recorded, as well as details of crime prevention and reduction devices that are fitted. This provides an audit trail of staff deployed, the costs and results / outcomes of the Project / Action Plan.

Project 2: MORLEY NPT LICENSING PROJECT

Project Summary:

The project would be delivered by West Yorkshire Police- Morley NPT in partnership with the Outer area Committee, Fire Service, Environmental Health, Trading Standards, City & Holbeck Licensing Dept, Leeds City Council Enforcement, Leeds Watch and members of Morley and District Pubwatch.

Intelligence led enforcement activity around the Top 10 problem licensed premises. The premises will be identified through licensing dept data, repeat calls for service, consumer direct, community intelligence and crime reports. By targeting these we will have responded to the needs of the community and will be making positive steps with partners to improve reassurance levels in the Morley NPT area.

The aim will be to carry out high profile overt evidence gathering using officers with headcams. Structured visits to on/off licensed premises and early engagement with managers of larger retail outlets that are suspected of selling intoxicants to or allowing proxy purchase for juveniles.

Test Purchase Operations will be carried out and any failures will result in

- a) Joint visits with Trading Standards to carry out Responsible Retailer training
- b) Any further problems will result in licensees and area managers attending Morley police station to discuss a joint action plan.
- c) Continued disturbance will result in multi agency licensed visits.

An integral part of this project will be for uniformed Police officers to patrol the Morley town centre during these hours with the intention of reducing levels of violence, drunkenness, anti-social behaviour and offences of damage. The officers will be supported by Leeds Watch staff who will also be monitoring CCTV cameras within the town centre.

The identified periods for these patrols through calls for service and analysis would be on Friday and Saturday evenings. The tours of duty to accommodate the alcohol related problems would be from 1800hrs x 0200hrs. There would be a need for a Police Sergeant and 3 x police officers to work on these identified days. The need for this level of resourcing is to ensure that the officers engaged on this project have the necessary support and resilience in numbers to enable them to be able to tackle the issues that may arise.

The intention will also to have three test purchase operations specifically aimed at Off License Premises during the policing year. (One every four months).

Outcomes :

- Reduced calls for service to problem premises
- Improved visibility around problem premises at key times
- Increase in reassurance and confidence levels
- Reduction in the reassurance gap
- Numbers of alcohol confiscation
- Increased opportunity to prosecute licensees and staff for selling intoxicants to juveniles. Raise awareness of the implications of selling to juveniles
- Reduction of ASB, Violence and disorder in the Morley area.

This project would enhance the reputation of Morley and particularly during the current financial climate would encourage people to have an evening out as it would be marketed as a safe and vibrant place.

Project Cost:

Costings for the project to run between 1st April 2009 – 31st March 2010.

These costs are based on rest day working rates.

Cost per officer is £23.35 per hour

Cost per officer for 8 hour tour of duty $1800 \times 0200 = £186.80$

Cost for 4 officers on an 8 hour tour of duty = £ 747.20

The request is to fund one operation each calendar month from April 09 up to and including March 2010.

This would mean that there would be 12 months with one operation each month amounting to 12 evenings at £747.20 per evening = £8966.40

Funding for 12 months = £8966.40

Costings for 3 test purchase operations over the next 12 months.

Cost per officer is £23.35 per hour

Cost per officer for 6 hour tour of duty $1600\text{hrs} \times 2200\text{hrs} = £ 140.10$

Cost for 3 officers on 6 hour tour of duty = £420.30

Cost of test purchaser for the operation £30.

Total cost for one operation = £450.30

Total cost for 3 test purchase operations = £1350.90

Total Cost To Support This Project For The Next 12 Months would be £10317.30

Which geographic areas will benefit:

Morley North Ward

Morley South Ward

Tingley & Ardsley section of Ardsley & Robin Hood Ward.

Project 3: NUISANCE OFF ROAD MOTORBIKES

Project Summary:

The project work would be delivered by West Yorkshire Police, Morley NPT, Motorway Division and Leeds City Council off road motorbikes.

One of the key areas for public concern and effects on public reassurance are nuisance bikes on public land/private land. In the Morley NPT area alone the communities of Churwell, Drighlington and West Ardsley/Tingley have identified nuisance off roads as one of their priorities. With the launch of the Policing Pledge later this month it is crucial that Morley NPT and partners can provide details of what action we have taken to make the neighbourhood safer and inform the public that we take their concerns seriously and work in partnership to resolve them.

High profile activity between the Police and local authority will be carried out with a view to issuing Section 59 warnings and seizing motor bikes where appropriate.

Engagement with private land owners will be carried out highlighting their responsibility around Anti –Social Behaviour and potential Anti – Social Behaviour Order applications based around repeat calls for service. We will look to our partners in the council to secure any council land that is being used continuously by the bikes.

Safer Schools Officers will engage with local secondary schools to provide awareness campaign around police activity and links with road safety awareness.

Outcomes::

- Increase in Public Confidence and Reassurance levels
- Responding to local priorities identified by the local community
- Reduction in calls for service
- Reduction in Anti-Social Behaviour
- Safer environment

Project Cost:

Costings for the project to run between 1st April 2009 – 31st March 2010.

These costs are based on rest day working rates.

Cost per officer is £23.35 per hour

Cost per officer for 8 hour tour of duty 1000hrs x 1800hrs (winter months)

1300hrs x 2100hrs (summer months) = £186.80

Cost for 2 officers on an 8 hour tour of duty = £ 373.60

The request is to fund two operations each calendar month from April 09 up to and including March 2010. This would mean that there would be 2 days each month over the next 12 months for this operation to take place.

Funding for 12 months = £8,966.40

The operation will be complemented by Leeds City Council Off road motorbikes and funding can be made available for LCC staff. In addition to the 2 days each month, City & Holbeck Roads Policing Dept where possible will provide staff for extra days coverage which will be met by the division.

The Police Officers involved in the operation must work in pairs for Health and Safety reasons and rest day working is the most appropriate method of working to move this project forward. This is due to the fact that only a limited number of officers are trained within the division to ride the bikes and officers work ten hour tours of duty, which are divided between the day and evening tours. To start working on this project after a ten hour tour of duty becomes problematic.

Which geographic areas will benefit:

For the initial stages of the operation the areas of Churwell, Tingley/West Ardsley and Drighlington will be priority areas. The operation will be portable and will move on then to areas of repeat calls.

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Originator: Kevin Barker

Tel: 3957448

Report of the Chief Recreation Officer

South Leeds (Outer) Area Committee

Date: Monday 30th March 2009

Subject: Site Based Gardeners in Community Parks & Green Spaces

Electoral Wards Affected:

Morley North
Morley South
Ardsley & Robin Hood

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

This report is to provide the Outer South Area Committee with a review of the work undertaken by the site based gardeners based in the Morley and Ardsley and Robin Hood, Wards, which has been funded from the Well being Fund during the past 12 months. Furthermore the report looks at the options available to continue the service over the next 6-12 months.

1.0 Purpose Of This Report

- 1.1. The purpose of this report is to provide the Area Committee with a review of the site based gardeners scheme that is currently funded by the Area committee Wellbeing Fund to 31st of March 2009.
- 1.2. The report also outlines options available to the Area Committee for the continuation of the service.

2.0 Background Information

- 2.1 Research by CABA (Commission for Architecture and the Built Environment) Space, a central government body responsible for the strategic improvement of urban greenspace, has highlighted that by 1996 only a third of parks had dedicated park staff, with 90% of local authorities experiencing vandalism in their Parks. Furthermore CABA Space linked the £1.3billion cumulative cut in revenue expenditure in Parks from 1981 to 2001 with the downward spiral towards greater vandalism, litter, and neglect and visitor decline in use of our Parks¹. With specific regard to people who rarely visit or use Parks, a national survey conducted on behalf of CABA Space ascertained that 68% cited dog fouling as their reason for not using their local park, whilst 57% did not visit due to vandalism and graffiti and 44% by poor maintenance². The presence of on site gardeners has the potential to address these problems, and preliminary assessments of the 25 Community Parks in Leeds which currently have on site staff reinforce this belief.
- 2.2 The site based gardener scheme has been in operation for 2 years. Originally the scheme funded 3 posts, 1 working in Ardsley and Robin Hood and 2 in Morley North. However in September 2008 it was agreed to extend the scheme to a 4th post based in Morley South.
- 2.3 Prior to the appointment of site based gardeners, complaints from local residents regarding site safety, security, and fly tipping were on the increase, placing pressure on the service to deal with concerns and fears from local residents and increasing volumes of complaint to ward councillors.
- 2.4 The opinion of many local residents was that local green spaces, and parks were unkempt, unsafe and a source of anti social behavior. Many residents complained about rowdy youths and problems with young adults misusing the facilities. This resulted in many residents not making the most of their local green spaces.
- 2.5 Revenue funding for the provision has been made via the Area Committee Well being fund to the value of £28,410 in 2008/09. The Parks and Countryside service continues to seek mainstream funding for increased staffing via the budget processes of the city council.

3.0 Main Issues

- 3.1 CABA Space is aware that the best parks are being developed through the efforts of a skilled modern team and on site park gardeners who are often multi-skilled and highly trained take a key role, not only as a point of liaison with the local community, but taking responsibility for other issues which may not be routinely dealt with by a visiting maintenance team.

¹ Parks need Parkforce, CABA Space 2005

² Dunnett, N., Swanwick, C. & Woolley, H. Improving urban parks, play areas and green space, 2002, University of Sheffield

- 3.2 Since the introduction of the site based gardeners in 2007, there has been a significant change in public opinion. It is apparent that complaints to both Ward Councillors and the Parks and Countryside Service have declined. In addition, the service has observed an increase in the number of residents using parks and open spaces resulting in feed back from users being complimentary of the service rather than critical.
- 3.3 Each of the site based gardeners have built a rapport with users, local residents, Ward Members and local groups developing a sense of shared ownership for the site and the activities that are undertaken there.
- 3.4 The sites currently hosting gardeners are :

Site Name	Wedge
Drighlington Park /Woodlesford Park	South Outer
Lewisham Park	South Outer
Lowry Road	South Outer
Magpie Lane	South Outer

- 3.5 At Drighlington, the Parish Council often meets up with the both the site based gardener and the area officer to discuss maintenance issues along side projects that they wish to undertake. One example of the close working relations is the establishment of the Quiet Garden, funded in part from Area Committee through the Participatory Budgeting 'Big Spender' project and S106. This new seating area was laid out by Parks staff, but will be maintained by volunteers from the Parish Council who have taken responsibility for the seasonal bedding displays.
- 3.6 At Lowry Road, the gardener not only manages the shrub beds by undertaking litter collection and seasonal pruning, but also tends to the grass and paths, removes graffiti and over hanging branches, alongside engaging with members of the local community by talking to them and being a visible presence on site during the day. Where once Lowry Road Public Open Space suffered from anti social behaviour, the site based gardener has managed through close working with Ward Members and residents, to improve the appearance of the POS making it a more attractive and inviting space to visit.
- 3.7 At Lewisham Park and Woodlesford Park the site based gardener undertakes a wide variety of tasks from grass cutting to managing the artificial cricket wicket, keeping the surface clean and the wickets ready for use, along side maintaining the bowling green and seasonal bedding displays. Additional duties involve emptying of bins, community engagement, providing advice and tips on horticulture along with keeping the park well tended
- 3.8 The 4th post is responsible for the green spaces along Wide Lane, Magpie and Hembrig Park undertaking gardening duties that range from litter collection and seasonal pruning through to grass cutting, marking out of sports pitches, inspecting the play areas, strimming around obstacles and inspecting the sports pavilion.

3.9 The increasing sense of ownership within the site based gardeners themselves, has allowed them to develop a sense of responsibility and the attainment of a wealth of knowledge pertinent to the site and the people who use it. This in turn has led to the service being able to establish a rapport with the public and increased the ability to deal with problems, leading to a reduction in pressure on the wider service in the area allowing issue to be resolved with little or no budget implications.

4.0 Implications For Council Policy and Governance

4.1 There are no implications on Council Policy and Governance associated with this scheme.

5.0 Legal and Resource Implications

5.1 There are no legal implications associated with this scheme.

5.2 The only resource implications associated with this scheme, are on the Well being Budget if Members agree to support the continuation of the scheme.

6.0 Conclusions

6.1 It is clear that the site based gardeners have proven to be extremely popular with local residents and a great asset to the service. Since their introduction the general condition of the sites continue to improve which is assisting with the service's bids for capital funding through increased funder confidence in the sustainability of provision.

6.2 It is evident that the Site based gardeners are a benefit to the local community. However, through discussions with colleagues it has been noted that the Well being fund may not be able to provide the support needed to facilitate the continuation of the service at its current level.

6.3 The revenue costs to continue the service at its current level, i.e. to retain the existing 3 posts from April to September is £31,425 (post 4 is fully funded until October 2009 from Well being Fund).

6.4 Parks and Countryside have identified funding to support the following options :

a) Support 1 & ½ posts by using funding identified for the employment of seasonal gardeners during the peak season April – September 2009, at a cost of £15,712.50 to the service. With the Well being Fund providing financial support for the remaining 1 & ½ posts April – September 2009, at a cost to the Well being fund of £15,712.50

Although this will have a minor negative affect on the resource availability across the wider area, it does mean that Parks and Countryside are still able to employ 1 & ½ seasonal posts during the peak season, for use across the wider area, thus reducing the impact on the service as a whole in the wider area.

b) Parks and Countryside provide funding to support all 3 site based posts for a period of 3 months April – June 2009 from funds identified for the employment of seasonal gardeners.

However it should be noted that this option will have a larger negative affect on the resource availability across the wider area.

7.0 Recommendations

7.1 The Area Committee consider the contents of the report and indicate their preferred option for the continuation of the service from April – September 2009 (Options a) or b) at 5.2 above). At a cost of £15,712.50 from the Well being Fund.

7.2 The Area Committee is also asked to note that to continue the scheme in its existing form (4 posts) from October 2009 until March 31st 2010, at a cost of £41,900 to the Well being Fund.

Background Papers

- Site Based Gardeners Report 7th July 2008

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Report of the Director of Environment & Neighbourhoods Directorate

South Leeds (Outer) Area Committee

Date: Monday 30th March 2009

Subject: St Gabriel's Community Centre – 12 Month Review Report

Electoral Wards Affected:		Specific Implications For:	
Ardsley & Robin Hood		Equality and Diversity	<input type="checkbox"/>
<input checked="" type="checkbox"/> Ward Members consulted (referred to in report)		Community Cohesion	<input type="checkbox"/>
		Narrowing the Gap	<input type="checkbox"/>
Council Function	<input type="checkbox"/>	Delegated Executive Function available for Call In	<input checked="" type="checkbox"/>
		Delegated Executive Function not available for Call In Details set out in the report	<input type="checkbox"/>

Executive Summary

This report provides a detailed review of the operation of St Gabriel's Community Centre over the last 12 months. It highlights the work of the Management Committee, Area Management Team and partners in supporting the development of the centre and provides options for the future.

1.0 Purpose Of This Report

1.1 The purpose of this report is to provide the Outer South Area Committee with an overview of activity that has taken place at St Gabriel's Community Centre over the last 12 months since it was decided to extend the review period on the building for a further year.

2.0 Background Information

2.1 In November 2007, a piece of work on the Outer South's Community Centre portfolio commenced. The scope of the work was to ensure that the Area Committee had a portfolio of facilities which were well used, in relatively good condition and were financially efficient to operate. From this exercise, a number of buildings were highlighted for review, with St Gabriel's Community Centre being one of them.

2.2 St Gabriel's became part of the review due to a number of factors – the lease between Leeds City Council and the church for the building was up for renewal, the centre was only being used for eight hours per week for Youth Service sessions and the facility nearly £23,000 to operate in 2007/08, with £279 income being generated.

2.3 A report was presented to Outer South Area Committee in April 2008 outlining this detail. Area Committee decided that the facility could have an extended review period of 12 months due to community interest shown in running new activities from the facility and local community members wanting to establish a Management Committee which would publicise and promote the building as well as working with local people to deliver activities which people would like to participate in.

3.0 St Gabriel's Community Centre - 12 months on

3.1 Since the 12 month extended review period was agreed at Outer South Area Committee in April 2008, a great deal of work has happened at the facility in terms of the Management Committee generating new activities and South East Area Management providing support and guidance when needed on operational issues. The sections below highlight the progress made, the challenges faced and the next steps to go forward.

3.2 Support from South East Area Management

3.2.1 Over the last 12 months, South East Area Management has provided a considerable amount of support to St Gabriel's Management Committee. This has ranged from advice on issues such as lettings, insurance and repairs, to support with implementing the key holding at the facility. Area Management have also encouraged the management committee to access Area Well Being Small Grant funding to provide new equipment for the kitchen, as well as providing funding for new tables and chairs for the centre from the Outer South Community Centres fund, as the furniture wasn't adequate. It is felt if the facility was to remain open, the management committee would still require support, mainly around facilities management issues which Corporate Property Management should pick up rather Area Management who don't directly deal with a number of the issues raised and in turn then have to refer the issues on to other officers.

3.2.2 Use of the facility has significantly increased compared to this time in 2008 – the Youth Service were only using the facility for eight hours per week and there were minimal other ad hoc bookings. Now the building is used for nearly 30 hours per week. The majority of activities taking place fall under the category of free lettings, therefore no additional income has been generated but costs to run the building has increased in terms of caretaking. This is due to the time it took to implement the key holding arrangements with the management committee, as between May and October, all lettings at the building required a caretaker to be present. The timetable below shows the programme of regular activities taking place at the centre:

Day	Activity
Monday	Youth Service 6.30pm – 9.30pm
Tuesday	Coffee Morning 9.30am – 2pm Youth Service 5.45pm - 8.45pm St Gabriel's Committee 8.15pm – 10pm
Wednesday	Yoga 6.30pm – 9.30pm Labour Party Meeting (second Wednesday each month) 6.30pm – 10pm Councillor Renshaw's Advice Surgery (fourth Wednesday each month) 5.30pm – 7.30pm
Thursday	OAP Drop In Sessions 9.30am – 2pm Youth Service 6.30pm – 9.30pm
Friday	Mums & Tots 11am – 2pm OAP Soup Lunch (first Friday of each month) 11am – 2pm

Saturday	Karate Sessions 9am – 1pm
Sunday	No activities

3.2.3 Lettings Unit have also questioned some of the information provided to Area Management by St Gabriel's Management Committee around the sessions taking place from the centre as some of the activities provided on certain days didn't always match up with the details submitted on the lettings forms.

3.2.4 As of March 5th, the current expenditure to run the facility in the 2008/09 financial stands at £22,339. A full breakdown is highlighted below. This figure varies by £574.84 compared to £22,914.84 at the end of 2007/08 financial year. The 2007/08 figures are the final figures after the consolidation of accounts at the end of the 2007/08 financial year. The 2007/08 end of year figure varies slightly from the information presented at Area Committee on 14th April 2008, as some charges had been incorrectly allocated against the St Gabriel's cost centre and not all income had been received. Please also note that the capital depreciation charges for the facility are not included in the figures below, as these figures are not variable and something we cannot change. The income generated at the building relates to use by South East Area Management and the centre being used as a polling station for elections in May.

Cost Type	2008/09	2007/08	Variance
Other Services	£49	£289.73	£240.73
Waste Removal	£53	£242.84	£189.84
Rates	£1,109	£1,065.60	£43.40
Caretaking	£15,281	£12,902.05	£2,378.95
Maintenance	£4,098	£6,227.63	£2,129.63
Management Fee (LCC Facilities Management)	£2,042	£2,465.99	£423.99
Income from Lettings	£294	£279	£15
Total	£22,339	£22,914.84	£575.84

3.2.5 Even though key holding has been put in place at the facility, there is still high levels of caretaking costs. The only lettings which the caretaker is covering is the ones for LCC Youth Service. Facilities Management are exploring ways in which the caretaking costs can be reduced, as this is the main expenditure against the St Gabriel's budget. One way in which this cost reduction is being pursued is by Youth Service agreeing to become a key holder at the facility from the 1st April 2009. This will mean that only a cleaning service will be required at the facility and some ad hoc caretaking cover.

3.2.6 Since it was decided that the building was to remain open for a further year, a new boiler has been fitted at the facility. This is the only worked that was deemed essential at the centre. A revised condition survey has also been undertaken at Gabriel's in September 2008. The only remaining outstanding backlog work that needs to be completed is the upgrading of the fire detection system which will cost in the region of £3,500 and is recommended to be undertaken in the 2009/10 financial year.

3.2.7 Consultation has been carried out with ward members regarding the work which has been undertaken at St Gabriel's over the last twelve months. Members were pleased that additional activities had been generated at the facility for the community and that the building was being used by a number of community members who have may not previously accessed the centre. However, some concerns were raised with regards to lack of communication from the management committee, as it was felt that not all ward members were made fully aware of the activities were happening or being planned to take place from the facility. Members would like more information and to be kept more informed of what the management committee is doing at the facility.

3.3 St Gabriel's Management Committee

3.3.1 When it was first announced that St Gabriel's Centre would be one of the community facilities which formed part of the review of community centres in the Outer South area, this prompted local residents to form a management committee. The committee has a membership of 11, including local residents, young people and a local ward member. The committees main focus is around generating activities and promoting the facility to local people. The management committee have also taken on responsibility as key holders for the facility, in order to reduce caretaking costs associated with the running of the facility.

3.3.2 Since the management committee have been focusing on the facility, nine new activities have been set up and are operating from the building:-

- Coffee Morning (weekly)
- Book Club (weekly)
- Karate Club (weekly)
- Fun Days for children aged 5 – 8yrs (School Holidays)
- Bingo / social evenings (monthly)
- Mums & Tots Group (weekly)
- Yoga Classes (three sessions per month)
- Soup Lunches (monthly)
- Community Meetings (quarterly)

Alongside the nine new sessions, Leeds City Council Youth Service are operating a youth club from the facility three evenings per week. Labour Party Meetings and Councillor Surgeries are also being held at the facility.

3.3.3 There has also been interest shown by local community members around having some kind of computer course, which the management committee are currently discussing with Joseph Priestley College to see if there is a possibility of establishing such a session to commence from September 2009.

3.3.4 Over the last 12 months, the management committee feel that the main challenges faced are around the building being suitable and fit for purpose for the activities they wish to deliver. For example, the committee felt that the furniture wasn't adequate in the facility to meet their needs. Outer South Area Committee has approved funding to supply new furniture for the facility. Another issue raised was about how suitable the kitchen / kitchen equipment was – the management committee were advised to submit a small grants application towards new crockery / cutlery, which is currently being processed by South East Area Management.

3.3.5 The management committee hope that the facility will remain open in order for the committee members to take forward their vision they have for the facility. The committee have a number of longer term aims which mainly focus around the provision of activities for young people in the area. However, the committee also state that they would like to work closely with the community to expand the provision offered from the facility.

3.4 Views from St Michael's Church

3.4.1 To link in with the review, the views of St Michael's Church were sought to incorporate in to the report. St Michael's own the church facility and Leeds City Council had a 15 year lease for St Gabriel's with them until it expired in April 2008. Part of the facility is still used for church services and the congregation is growing at the church.

3.4.2 St Michael's Church have a church hall which they hire out for local community activities. This is very well used and find it hard to cater for all parties interested in hiring out space at the church hall. Where possible, groups are referred to St Gabriel's to see if the space there would be suitable for use.

3.4.3 The church trustees also feel that if Leeds City Council were to cease their involvement with St Gabriel's Centre, then they would have no option but to sell the building, as they feel they wouldn't have enough time or sufficient funds to commit the running of the facility or to carry out any repairs to the property.

4.0 Implications For Council Policy and Governance

4.1 There are no direct implications associated with Council Policy and Governance as a result of this report.

5.0 Legal and Resource Implications

5.1 The legal implications associated with this report would be associated with the implementation of any lease agreement between Leeds City Council and church trustees. The lease would follow the standard terms and conditions, as agreed by Executive Board in 2005, for a six year full internal and external repairing and insuring lease with a break clause after a three year period.

5.2 Depending on whether Area Committee decide to keep St Gabriel's open as a functional community centre or hand the building back to the church, there will be various budgetary resource implications associated with both options i.e. either an efficiency saving to re-invest into other community centres across the Outer South Area Committee portfolio or and a budget pressure which will have to be offset be the creation of efficiency savings at other buildings.

6.0 Conclusions

6.1 It is recognised that there are a number of other community facilities in the area and that the majority of the facilities are fully booked up. The management committee have raised the issue of 'fit for purpose' with regards to the condition / layout of the building a number of times within their review report. It is for Outer South Area Committee to decide whether the building is fit for purpose as a sustainable community centre for all sections of the community within the area or if investing some of their well being funding into another facility in the area to expand provision is the way forward.

- 6.2 Another factor which the Area Committee may want to take into consideration is the Outer South Youth Service youth bus covering the area. The youth bus is now operational in the Ardsley & Robin Hood ward but Area Management is unsure how this provision could impact on the youth club sessions in terms of if there any plans to change the timetable of provision at St Gabriel's due to this mobile provision functioning in the locality.
- 6.3 After a consideration of all the information above, three options have been put forward for Area Committee to decide upon: for the building to be closed, for the review to be extended by a further 18 months (this is due to some new activities the management committee would like to run from the facility) or for a longer term lease to be put in place. The lease would be under the standard Leeds City Council terms of six years with a break clause after three years.

7.0 Recommendations

7.1 Outer South Area Committee is asked to consider the following recommendations:

7.1.1 Members are asked to note the content of this report

7.1.2 Members are requested to agree on one of the following options for the future of the building:

- Close St Gabriels and return to the facility back to the church
- Extend the review period for a further 18 months
- Leeds City Council to take on a six year lease with the church for the facility

Background papers

Area Manager's Report, 1st September 2008

Area Manager's Report, 7th July 2008

St Gabriel's Community Centre, 14th April 2008



Originator:
Thomas O'Donovan
Tel: 224 3040

Report of the Director of Environments and Neighbourhoods

South Leeds (Outer) Area Committee

Date: Monday 30th March 2009

Subject: Outer South Area Committee Well being Budget Report

Electoral Wards Affected:
 Ardsley & Robin Hood
 Morley North
 Morley South
 Rothwell

Ward Members consulted
 (referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

This report seeks to provide Members with:

- the current position on the Well being Budget.
- details of the 2008/09 Well being budget allocations.
- details of revenue and capital funding for consideration and approval
- details revenue projects agreed to date (Appendix 1)
- details of capital projects agreed to date (Appendix 2).

Members are asked to note the current position regarding the Well being budget, the position of the Small Grants Budget, and agree any actions.

1.0 Purpose of This Report

The report provides:

- An update on both the revenue and capital elements of the Area Committee's budget.
- Details of projects that require approval
- A summary of all revenue and capital projects agreed to date
- Small Grant applications which have been approved.

2.0 Background Information

- 2.1 Each Area Committee has been allocated a Well being Budget which it is responsible for administering. The aim of this budget is to support the social, economic and environmental wellbeing of the area by using the funding to support projects that contribute towards the delivery of the Area Delivery Plan (ADP).
- 2.2 The Well being Budget for the Outer South is comprised of a revenue and capital allocation. The revenue allocation for 2008/09 financial year, approved by the Executive Board, has been confirmed as **£203,880**. The capital allocation is **£106,700** for the financial year 2008/2009.

3.0 Well being Budget Position

Members should note the following points: -

3.1 Revenue 2007/08

- 3.1.1 The total amount of revenue funding available for 2007/08 was **£409,241**.
- 3.1.2 The Area Committee is asked to note that **£256,105** had been allocated and spent from the 2007/08 Well being Revenue Budget as listed in **Appendix 1**.
- 3.1.3 Therefore, the balance of the 2007/08 well being fund rolled forward to 2008/09 is **£153,136**.
- 3.1.4 These figures include the additional allocation of **£50,000 revenue** approved by Executive Board for each Area Committee 2007/08.

3.2 Revenue 2008/09

- 3.2.1 The revenue budget for 2008/09 approved by Executive Board 2008/09 is **£203,880**.
- 3.2.2 The amount of roll-forward of unallocated funds from the 2007/08 budget is **£153,136**.
- 3.2.3 Therefore the total amount of revenue funding available to the Area Committee for 2008/09 is **£357,016**.
- 3.2.4 The Area Committee is asked to note that **£334,987.00** has already been allocated from the 2008/09 Well being Revenue Budget as listed in **Appendix 1**. This leaves a balance yet to be committed of **£22,029.00**.
- 3.2.5 The ringfenced amounts for 2008/09 outlined in Appendix 1 have the actual spend in brackets.

3.3 **Revenue 2009/10**

- 3.3.1 At the February Area Committee, Members were asked to note the total commitments for 2009/10 and that while some slippage can be expected from 2008/09, the budget is under pressure, with significant projects either ongoing or in development such as Community Safety proposals, Site Based Gardeners and Town Centre Management.
- 3.3.2 From the delegated 2008/09 Well being revenue Budget, a balance of **£22,029** remains uncommitted. This will be included in the roll forward into 2009/10 with the 2008/09 underspend as a result of projects not going ahead or coming in under budget. A potential rollover of **£74,667.81** has been identified. This figure is variable and dependant on invoices which received close to the year end. This gives an estimated roll forward total of **£96,696.81** into **2009/10**.
- 3.3.3 Based on the revenue Well being allocation from the Executive Board in 2008/9, a delegated revenue budget for 2009/10 is estimated at £203,880. Adding this revenue allocation figure to the roll forward figure, the potential **2009/10** revenue Well being Budget will be **£300,576.81**.
- 3.3.4 Appendix 1 has a column inserted to record Area Committee approved revenue commitments for 2009/10. These commissioned projects have been approved as they are aligned with the Area Committee's ADP priorities and demonstrate how the Area Committee is supporting the delivery of Leeds Strategic Improvement Priorities. **These 2009/10 revenue commitments total £231,039.19, leaving an estimated balance of £69,537.62.**
- 3.3.5 The following areas are highlighted for Members consideration.
- 3.3.6 Town Centre Management: At the last Area Committee it was agreed to continue this project in its current form. To do this will require a further allocation of £33,407.50 from the £69,537.62. Although the figure of £33,407.50 could be reduced through continued support from Morley Town Council, it is purely salary and does not provide for any operational budget for the project. Members are again asked to note that should this project come to an end in its current form, then one years salary for the Town Centre Manager will have to be paid from Wellbeing, while the post holder enters managing the workforce change process.
- 3.3.7 Site Based Gardeners: Earlier in the agenda Members considered a report on the site based gardeners commissioned by the Area Committee. The report invited Members to continue their support for the scheme for a further 6 months at a cost of £15,712.50. A further £41,900 will be required to continue this scheme to March 2010.
- 3.3.8 Community Safety: Earlier in the agenda Members also considered a detailed report on community safety in Outer South. The report invited the Area Committee to continue to commission projects in conjunction with the Neighbourhood Policing Team. The total requested is £51,703.70.

3.3.9 Community Support Projects: Area Committee have also received three proposals requesting support from the Well being revenue budget; the Teatime Club based in John O’Gaunts, and funding to support the Fuelsavers city wide scheme. Details are outlined under 4.0 for Members to consider. Members should also note that due to the success of the Small Grant Fund this year an overspend of £229 has occurred.

3.3.10 Based on the information outlined above highlighting the pressures on the Well being Revenue budget, Members are asked to receive a report at the next Area Committee that explores the Wellbeing funding allocation for 2010/11 and that is linked to achieving strategic improvements priorities in the ADP.

3.4 **Capital**

3.4.1 Of the **£587,008** capital funding allocated to the Area Committee for 2004/09 a total of **£465,824.93** has been committed to date leaving a balance of **£121,183.07**.

3.4.2 Members are asked to note the capital allocation by Ward. The spend broken down by Ward is as follows:

	Ardsley and Robin Hood	Morley North	Morley South	Rothwell
2004-08 allocation	£120,077	£120,077	£120,077	£120,077
2008/09 allocation	£26,675	£26,675	£26,675	£26,675
Spend to date	£78,845.94	£136,770.11	£138,285.08	£111,473.80
New Balance	£67,906.06	£9,981.89	£8,466.92	£35,278.20

3.4.3 Members are invited to bring forward suitable capital projects to be developed by Area Management Team.

3.4.4 Members are asked to note that at present the NIP areas have been given no capital allocations and therefore any capital projects for the NIP areas must be submitted to the Area Committee for approval.

4.0 **Well being Projects**

4.1 **Appendix 1** details revenue projects that have been commissioned by the Area Committee to date, including a current position statement and project outputs.

4.2 It is possible that some of the projects in **Appendix 1** may not use their allocated spend. This could be for several reasons including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement or failure to submit monitoring reports. Due to this the revenue balance may be greater than the amount specified in 3.2.4.

4.3 Details of projects agreed for the capital budget to date, including a current position statement and project outputs are listed in **Appendix 2**.

4.4 Members are asked to consider the following projects:-

4.4.1 **Project Title:** Teatime Club

Name of Group or Organisation: Rothwell Children's Centre

Total Project Cost: £6,134 revenue

Amount proposed from Well being Budget 2008/2009: £1,500 revenue

Ward Covered: Rothwell

Project Summary: This project is based in the priority area of John O'Gaunts Estate in Rothwell and provides a weekly teatime club (after schools club) for parents and children from the John O' Gaunts Estate. The club provides healthy meals which will be at a subsidised rate for parents on low incomes. The club employs a chef and is run by local people in the community. The group is run at a children's centre and aims to provide families with healthy meals, where children are encouraged to try new foods and also offers a place to meet socially and develop community cohesion amongst its residents.

The project also offers the opportunity for education skills to be developed as activities such as arts and crafts are provided.

Funding from the Area Committee revenue Well being Budget will support the project until March 2010 with match funding being provided from the Rothwell Children's Centre and also an income from the sale of the meals.

Area Committee/Area Delivery Plan Key Themes and Action Plan Priorities:

This proposal supports the Area Committee priority to increase the number of people engaged in healthy eating and community development activities to meet community needs and improve the quality of life for local residents, under the ADP theme of 'Stronger Communities'.

4.4.2 **Project Title:** Smithy Lane Rec

Name of Group or Organisation: Parks and Countryside

Total Project Cost: £160,000 estimated

Amount proposed from Well being Budget 2008/2009: £35,000 capital

Ward Covered: Ardsley and Robin Hood

Project Summary: Following funding from the Area Committee, a detailed consultation process has been completed by Parks and Countryside, in conjunction with key members of the Smithy Lane Rec Steering Group, including the Tingley TARA.

As a result of this consultation the Steering Group have considered options for phased-development works on Smithy Lane Rec. The preferred option has now been agreed by the Steering Group and a series of match funding has been identified:

- £25,000 secured from Aire Valley Homes
- £67,000 application to Play Builders
- £20,000 Youth Capital Fund - bid to go in April
- £5,000 Foundation for Sport

- £5,000 Green Leeds application in, awaiting tenders before it can progress further

Planning permission has been applied for and the drawings are completed. Parks and Countryside plan to tender for the scheme once the total amount of funding available the project as been identified. To support this project to move towards this tendering process as soon as possible, Ward Members now wish to allocate £35,000 of the Capital Well-being funding towards this project. Funding will be released following confirmation that planning permission has been granted and that all relevant match funding is in place to start the first phase of development.

Parks and Countryside Officers aim that the first phase will include some elements of the Youth Area equipment in addition to the play area and a new road side fence and entrance. The funding bid to the Youth Capital Fund will support just the Youth Area equipment and will see the installation of a teen shelter and core unit/ball wall.

Area Committee/Area Delivery Plan Key Themes and Action Plan Priorities:

This proposal supports the Area Committee priority to increase the number of people engaged in activities to meet community needs and improve the quality of life for local residents, under the ADP theme of 'Stronger Communities'.

Project Title: Thermal over-flights of Leeds

Name of Group or Organisation: Health and Environmental Action Services - Fuelsavers

Total Project Cost: £30,000 revenue

Amount proposed from Well being Budget 2008/2009: £3,000 revenue

Ward Covered: All Wards

Project Summary: The thermal over flight project will use infra-red heat seeking technology to identify heat loss from homes .This thermal image data is colour enhanced, then is placed in a graphical information system allowing easy recognition of homes or areas of homes with high heat loss by Fuelsavers. This data in turn is to be utilised to support area and Ward based insulation grant targeting and facilitation to reduce fuel poverty, improve the health of low income households though increasing the likelihood of affordable warmth occurring in the home and in reducing fuel bills and carbon from upper income householders.

The key priority is the reduction of fuel poverty, currently running at 24% of all Leeds households and encompassed within National Indicator 187 which seeks that the Authority facilitate a reduction in the number of benefit recipient households living in thermally inefficient homes. Further to this target NI186 seeks that a carbon per capita reduction is brought about over-time, as encompassed in the up and coming Leeds Climate Change Strategy.

It is anticipated without the financial support sought the delivery of this project and the ability to identify households requiring insulation up-grades and in turn the need to raise with specific households the grant resource available through the Authority will be dramatically slowed and the overall scheme put in jeopardy.

The likelihood is that the take-up of insulation and heating grants in the City will be lower without the aide of the information provided by this project.

The project aims to:

- Support NI187 and NI186 targets and the Leeds Affordable Warmth Strategy objectives.
- Improve or maintain the health of vulnerable Leeds residents at risk such as the old, infirm, long term sick or households with children.
- To identify cannabis growing dwellings thereby assisting Law Enforcement. To raise awareness of grants for insulation improvement in a more engaging and dynamic way.

The initiative will be delivered by appointing a contractor through competitive tender. Outline costs indicate an overall city cost of £30,000. Each area supporting, at their behest, an apportionment of this overall funding requirement. The scheme is set to commence in late October, subject to weather conditions.

Area Committee/Area Delivery Plan Key Themes and Action Plan Priorities:

This proposal supports the Area Committee priority to support the improvement of homes of vulnerable residents to reduce fuel poverty and reduce climate change under the ADP theme of 'Thriving Communities'

Project Title: Improvements to Footpath 79

Name of Group or Organisation: Public Rights of Way (P.R.O.W)

Total Project Cost: £3,162.40 capital

Amount proposed from Well being Budget 2008/2009: £3,162.40 capital

Ward Covered: Morley South

Project Summary: Environmental Pride initiative consults with partners and Members to identify communal green spaces for a clean up to take place using the resources of Aire Valley Homes and Streetscene Officers. As a result of this process Morley 79 footpath was identified as being in extremely poor condition, especially the surface of the link between Wide Lane and Magpie Lane which is overgrown and muddy.

This footpath is used by local residents and during winter months can get extremely muddy and as a result residents cut across Shipton Mews and create damage to and area of greenspace.

To remedy this, the P.R.O.W officers proposes a surface refurbishment to solve the problem. This would entail a one week project to surface scrape the current path, followed by a limestone resurfacing of the above link. The funding requested will provide plant hire tools and Limestone surface Type 1.

Identified vegetation issues and removal of the vandalised metal rail chicane on the link between Glen Road and Magpie Lane will also be addressed. Removal of vandalised metal rail chicane and any vegetation issues will be delivered by the PROW maintenance team.

Once complete the restored path will be free of the obstacles currently restricting its use. This will return it to a user friendly footpath open to all pedestrians.

Area Committee/Area Delivery Plan Key Themes and Action Plan Priorities:

This proposal supports the Area Committee priority to improve facilities for residents to impact on the quality of life for local residents, under the ADP theme of ‘Stronger Communities’.

5.0 Small Grants Update

5.1 Six small grants have been approved since the last meeting and are listed here for information.

Organisation	Project	Amount
Lofthouse in Bloom	Lofthouse in Bloom	£250.00
Woodlesford in Bloom	Woodlesford in Bloom	£500.00
Oulton in Bloom	Multi Inclusion Project	£500.00
Irish History Month	Irish History Month	£500.00
St Gabriel’s Youth & Community Group	Kitchenware	£443.00

5.2 Members are asked to note the small grants as outlined in 5.1.

5.3 Due to the success of the small grant scheme in 2008/09, with 23 successful grants being awarded, the small grant budget has overspent by £229.00 and members are requested to approve an additional wellbeing allocation of £229.00 to cover this overspend and projects proposed in the future.

6.0 Implications For Council Policy and Governance

6.1 There are no direct implications for the above as a result of this report.

7.0 Legal and Resource Implications

7.1 Legal implications as a result of this report will be reflected in any subsequent Funding Agreements and Contracts to Tender that arise from projects funded by the Well being Budget.

7.2 Resource implications will be that the remaining balance of the Well being Budget for revenue will be reduced and remaining balance of the Well being Budget for capital will be reduced as a result of any projects funded.

8.0 Conclusions

8.1 The report provides up to date information on the Area Committee’s Well being Budget.

9.0 Recommendations

9.1 Members of the Outer South Area Committee are requested to:

- Note the contents of the report.
- Note the position of the Well being Budget as set out at 3.0
- Note the revenue ringfenced amounts for 2009/10 as outlined in Appendix 1.
- Consider and approve the following recommendations:
 - Allocate £33,407.50 to the Town Centre Management Project to the Town Centre Manager post up to 31st March 2010 and request Morley Town Council continue their funding support.
 - Allocate £15,712.50 to the Site Based Gardeners Project to enable the project to operate to 30th September 2009.
 - Consider allocating £10,000 to community safety projects.
 - Agree to allocate £229 revenue to support Small Grants until 31st March 2009.
 - Agree to allocate £1,500 revenue to support the Teatime Club in John O'Gaunts.
 - Agree to defer funding on the Fuelsavers Thermal – over Flights project until confirmation of a viable City Wide Scheme has been received.
 - Agree to receive a further report to the next Area Committee that explores the Wellbeing funding allocation for 2010/11, that is linked to achieving strategic improvements priorities in the ADP and provides options for supporting ongoing projects such as the Site Based Gardeners Project from 30th September to March 2010 and operational costs to Town Centre Management work.
- Consider and agree capital and revenue project funding detailed in section 4.0
- Note the Well being capital projects already agreed as listed in Appendix 2.

Background Papers:

- Well Being Report, 9th December 2008

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Outer South Well Being Budget 2008/09 Revenue Projects agreed to date

Project	Delivery Organisation/ Description	Actual Revenue costs 07/08	Approved Revenue Costs and (spend to date) 08/09	Revenue Costs 09/10	Description	Outputs	Outcomes
Budget	Allocation	£199,880	£203,880				
	Carry forward	£159,361	£153,136				
	Additional Allocation	£50,000					
	TOTAL	£409,241	£357,016				
Outer South Skips Budget	South East Area Management Team	£5,869	£5,000 (£2,240)	£5,000	To provide skips for community use.	<ul style="list-style-type: none"> Community groups undertake clean-ups 	<ul style="list-style-type: none"> Improved streetscene in local neighbourhoods Increased community pride
Outer South Small Grants Fund	South East Area Management Team	£5,889.21	£10,000 (£10,229)	£10,000	Provision of a small grants fund for small scale community based projects meeting Area Delivery Plan priorities.	<ul style="list-style-type: none"> Voluntary and community groups supported through grant aid 	<ul style="list-style-type: none"> Increased range of community activity Increased community participation Increased community pride Delivery of Area Delivery Plan priorities
Outer South Communications Budget	South East Area Management Team	£1,048.55	£10,000 (£7,701.66)	£5,000	A budget to enable effective communication and consultation on Area Committee issues in the Outer South	<ul style="list-style-type: none"> 5 newsletters Questionnaires Promotional material 	<ul style="list-style-type: none"> Increased awareness of the Outer South Area Committee Improved consultation that can inform local projects and plans. Public participation in projects / plans.

Project	Delivery Organisation/ Description	Actual Revenue costs 07/08	Approved Revenue Costs and (spend to date) 08/09	Revenue Costs 09/10	Description	Outputs	Outcomes
Supported Area - Eastleighs & Fairleighs	South East Area Management Team	£2,034.50	£5,000 (£500)	£1,000	A plan aimed at making improvements in Priority Neighbourhoods	<ul style="list-style-type: none"> Projects aimed at the priorities identified: The environment, community involvement, young people. 	<ul style="list-style-type: none"> Narrowing the gap: improved services and wellbeing of the area.
Supported Area - Newlands & Denshaws	South East Area Management Team	£2,766	NIP Complete	£1,000	A plan aimed at making improvements in Priority Neighbourhoods	<ul style="list-style-type: none"> Projects aimed at the 5 priority's identified: <ul style="list-style-type: none"> Drugs, The environment, ASB, activities for young people 	<ul style="list-style-type: none"> Narrowing the gap: improved services and wellbeing of the area.
Supported Area - John O'Gaunts	South East Area Management Team	£3,726.09	£5,000 (£2,751)	£1,000	A plan aimed at making improvements in Priority Neighbourhoods	<ul style="list-style-type: none"> Projects aimed at the priorities identified as: <ul style="list-style-type: none"> ASB, young people, environment, unemployment, community involvement 	<ul style="list-style-type: none"> Narrowing the gap: improved services and wellbeing of the area
Neighbourhood Improvement Area – Oakwells & Fairfaxes	South East Area Management	£838	£5,000 (£2,851)	£3,000	A plan aimed at making improvements in Priority Neighbourhoods	<ul style="list-style-type: none"> Projects aimed at the priorities identified of: <ul style="list-style-type: none"> ASB, environment, young people and community facilities. 	<ul style="list-style-type: none"> Narrowing the gap: improved services and wellbeing of the area.

Project	Delivery Organisation/ Description	Actual Revenue costs 07/08	Approved Revenue Costs and (spend to date) 08/09	Revenue Costs 09/10	Description	Outputs	Outcomes
Neighbourhood Improvement Area – Wood Lane	South East Area Management	£426	£5,000 (£0)	£3,000	A plan aimed at making improvements in Priority Neighbourhoods	<ul style="list-style-type: none"> Projects aimed at the priorities identified: the environment, young people and crime and ASB. 	<ul style="list-style-type: none"> Narrowing the gap: improved services and wellbeing of the area
Neighbourhood Improvement Area – Harrops – Phase 2	South East Area Management	£426	£5,000 (£0)	Revenue Requirement 2010/2011	A plan aimed at making improvements in Priority Neighbourhoods	<ul style="list-style-type: none"> Projects aimed at the priorities identified: Crime and ASB, Environment and young people. 	<ul style="list-style-type: none"> Narrowing the gap: improved services and wellbeing of the area
Neighbourhood Improvement Area – Thorpe – Phase 2				Revenue Requirement 2010/2011	A plan aimed at making improvements in Priority Neighbourhoods	<ul style="list-style-type: none"> Projects aimed at the priorities identified: Crime and ASB, Environment and young people. 	<ul style="list-style-type: none"> Narrowing the gap: improved services and wellbeing of the area
Neighbourhood Improvement Area – Springbank – Phase 3				Revenue Requirement 2011/2012	A plan aimed at making improvements in Priority Neighbourhoods	<ul style="list-style-type: none"> Projects aimed at the priorities identified: Crime and ASB, Environment and young people. 	<ul style="list-style-type: none"> Narrowing the gap: improved services and wellbeing of the area
Neighbourhood Improvement Area – Ingles – Phase 3				Revenue Requirement 2011/2012	A plan aimed at making improvements in Priority	<ul style="list-style-type: none"> Projects aimed at the priorities identified: Crime and ASB, 	<ul style="list-style-type: none"> Narrowing the gap: improved services and wellbeing of the area

Project	Delivery Organisation/ Description	Actual Revenue costs 07/08	Approved Revenue Costs and (spend to date) 08/09	Revenue Costs 09/10	Description	Outputs	Outcomes
Community Centres	South East Area Management <i>Lewisham Furniture</i> <i>Gildersome Furniture</i> <i>St Gabriels Furniture</i>	£1,000	£5,000 (£384.55) (£981.63) (£1,274.88)		Neighbourhoods A ringfenced amount to cover any essential work identified by the Community Centres Sub-Group.	Environment and young people. <ul style="list-style-type: none"> Community centre improvements. 	<ul style="list-style-type: none"> Community involvement Improved facilities for community use
Morley In Bloom Groups 08/09	Morley in Bloom		£2,000 (£0)		Support for Morley in Bloom.	<ul style="list-style-type: none"> Planting schemes in Morley. 	<ul style="list-style-type: none"> Cleaner Neighbourhoods Vibrant town centre Creation of community spirit.
Morley In Bloom 07/08	Morley In Bloom 07/08		£2,304 (£2,304)				

Project	Delivery Organisation/ Description	Actual Revenue costs 07/08	Approved Revenue Costs and (spend to date) 08/09	Revenue Costs 09/10	Description	Outputs	Outcomes
Rothwell in Bloom	Rothwell in Bloom		£2,000 (£0)	£2,004	Support for Rothwell in Bloom.	<ul style="list-style-type: none"> Planting schemes in Rothwell. 	<ul style="list-style-type: none"> Cleaner Neighbourhoods Vibrant town centre Creation of community spirit.
Town Centre Manager	South East Area Management Team	£47,194	£57,270 (£57,270)	£19,323.50 + £4,539.00 MTC contribution = £23,862.50 Up to Aug 2009 £33,407.50 Sep 09 – Mar 2010	A Town Centre Manager employed to help bring improvements to Morley and Rothwell Town Centre	<ul style="list-style-type: none"> Town Centre Manager for Morley and Rothwell. 	<ul style="list-style-type: none"> Please refer to town centre Action Plans
Upgrade of Colour Photocopier	South East Area Management Team	£4,215			Upgrading of the Area Management team's photocopier	<ul style="list-style-type: none"> One upgraded photocopier for the Outer South Area Management Team. 	<ul style="list-style-type: none"> The capacity to produce more questionnaires, publicity and newsletter to a higher standard.

Project	Delivery Organisation/ Description	Actual Revenue costs 07/08	Approved Revenue Costs and (spend to date) 08/09	Revenue Costs 09/10	Description	Outputs	Outcomes
Ardsley & Robin Hood and Rothwell Gardening Scheme	Care & Repair	£14,050	£16,031 (£16,031)	£23,000	Establishment of a gardening service for Rothwell that will be aimed at older people (people over 60) and people with disabilities who are currently unable to maintain their gardens	<ul style="list-style-type: none"> 50 gardens in the first year 75 gardens in the second year 100 gardens in the third year 	<ul style="list-style-type: none"> Environmental improvements People being helped to maintain their own homes Community safety benefits
Dance Classes	Dance Action Zone Leeds	£9,120.00	£15,368 (£15,368)		Dance classes for young people at risk of being involved in anti-social behaviour.	<ul style="list-style-type: none"> Four dance classes in the Outer South 	<ul style="list-style-type: none"> Health benefits to young people involved Increase in self esteem for young people involved Targeted young people at less risk of committing anti social behaviour
More for young people – Outer Activities	Youth Service	£8,757.07	£10,000 (£9,973)	£35,000	Involve more young people in more activities	<ul style="list-style-type: none"> Summer activities for young people across the Outer South area. 	<ul style="list-style-type: none"> More young people involved in activities over the school holidays Reduction in complaints of anti social behaviour in the area over the holidays.

Project	Delivery Organisation/ Description	Actual Revenue costs 07/08	Approved Revenue Costs and (spend to date) 08/09	Revenue Costs 09/10	Description	Outputs	Outcomes
Priority Neighbourhood Worker	South East Area Management	£13,062.50	£31,622 (end date 31 st March 2009) (£18,961.69)	£36,241.69	Review & implement the Neighbourhood Improvement approach for <ul style="list-style-type: none"> • Eastleighs/ Fairleighs • Newlands/ Denshaws • John O'Gaunts • Wood Lane Estate • Fairfaxes and Oakwells • The Harrops 	<ul style="list-style-type: none"> • One worker (or two part time workers) to help progress NIP projects 	<ul style="list-style-type: none"> • NIP action plans being implemented more effectively with greater community representation. • Increased social capital through capacity building of small groups and the voluntary sector.
Site Based Gardeners	Parks and Countryside Mar 08 – Sep 08 Oct 08 – Mar 09 Oct 08 – Mar 09	£22,500	£60,380 (£22,500) (£28,410) (£9,470)	£9,470	Site based gardeners at community parks	<ul style="list-style-type: none"> • 3 full time Gardeners for 1 year. 	<ul style="list-style-type: none"> • Crime reduction • Reducing fear of crime • Increasing voluntary and community engagement • Cleaner safer public green spaces
Morley Literature Festival	South East Area Management	£10,000	£15,000 (£15,000)	£15,000	Contribution towards the general revenue costs of holding the event	<ul style="list-style-type: none"> • A five day festival with a full programme. 	<ul style="list-style-type: none"> • Increased community spirit, education and activities for families. • Encourage partnership work between the public and private sectors. • Engender a stronger community link with the town

Project	Delivery Organisation/ Description	Actual Revenue costs 07/08	Approved Revenue Costs and (spend to date) 08/09	Revenue Costs 09/10	Description	Outputs	Outcomes
Mini Tennis	Outer South Primary Schools	£500	£500 (£0)		Mini tennis coaching to be delivered in Outer South Primary schools	<ul style="list-style-type: none"> No of teacher trained. No of children engaged. 	<ul style="list-style-type: none"> Increased physical activities for schools children to increase health and wellbeing of young people
Rothwell 600 Celebrations	Rothwell 600 Committee	£15,000	£2,000 (£157.00)		A programme of activities events to mark the 600 th anniversary of Rothwell's Royal Charter.	<ul style="list-style-type: none"> Several events and activities ran by local community groups 	<ul style="list-style-type: none"> Encourage people from a wide variety of backgrounds to share and appreciate the culture and heritage of the area. Use the celebrations as vehicle to regenerate the Ward through a variety of methods, promoting community pride and identity.
Conservation Areas Audit of Morley and Rothwell	South Area Management Team		£16,000 (£16,000)	£9,000	To carry out a conservation area review in both Rothwell and Morley	<ul style="list-style-type: none"> Conservation study complete in both Rothwell and Morley 	<ul style="list-style-type: none"> Study will be a document to support the maintenance of built heritage in the towns.
Car Park Survey	Highways	£1,875			To carry out a car park survey	<ul style="list-style-type: none"> A completed study 	<ul style="list-style-type: none"> A way forward for parking in the town
Bulb Bonanza	Groundwork	£500	£250 (£250)		To plant bulbs at key locations around town	<ul style="list-style-type: none"> Bulbs planted 	<ul style="list-style-type: none"> Improve the appearance of the town

Project	Delivery Organisation/ Description	Actual Revenue costs 07/08	Approved Revenue Costs and (spend to date) 08/09	Revenue Costs 09/10	Description	Outputs	Outcomes
Participatory Budgeting	South Area Management Team	£10,000	£10,000 (£0)	£30,000 £10,000 revenue required 2010/2011	To deliver PB pilot in Outer South	<ul style="list-style-type: none"> Completed pilot initiative in Outer South 	<ul style="list-style-type: none"> £30,000 spent on priority issues in Drighlington and evaluation of effectiveness of PB approach in 'Narrowing the Gap'
Morley Heritage Society	Corporate Property Management		£400 (£400)		Provision of an archive for Morley Heritage Society	<ul style="list-style-type: none"> New archive to house and show artefacts of Morley Heritage Society 	<ul style="list-style-type: none"> Support development of community group
Thorpe Recreation Ground	Parks and Countryside		£8,000 (£0)		Design fees for construction of new playground and multi use games area at Thorpe Recreation Ground	<ul style="list-style-type: none"> New playground and games area for local residents 	<ul style="list-style-type: none"> Support development of community group Provision for activities for young people
Garden Maintenance Scheme Morley Elderly Action	Morley Elderly Action		£7,500 (£7,500)	£17,000	Provision of Garden Maintenance Scheme for elderly and disabled who are currently unable to maintain their gardens	<ul style="list-style-type: none"> 100 gardens visited over the course of the year 	<ul style="list-style-type: none"> Environmental improvements People being helped to maintain their homes Community Safety benefits

Project	Delivery Organisation/ Description	Actual Revenue costs 07/08	Approved Revenue Costs and (spend to date) 08/09	Revenue Costs 09/10	Description	Outputs	Outcomes
Breeze	Out of School Activities Team, Children Services	£4,000	£750 (£0)		Pilot of Breeze Card recording machine	<ul style="list-style-type: none"> Monitor attendance at Breeze activities at 5 community venues in Outer South 	<ul style="list-style-type: none"> Evaluate provision of activities for young people
West Ardsley Children's Project	The Children's Project		£960 (£960)		To support the provision of an after school club for 9 – 13year olds in West Ardsley.	<ul style="list-style-type: none"> Weekly session over three months providing activities for young people. 	<ul style="list-style-type: none"> Building confidence and skills of young people. Provision of after school facilities for young people.
Operation Champion	South Area Management		£400 (£0)	£400	To support the multi agency crime and crime initiative in the Outer South wards.	<ul style="list-style-type: none"> Two Operation Champions in the Outer South in 2008/09 	<ul style="list-style-type: none"> Improved neighbourhoods as a result of the environmental actions carried out. Reduced crime and fear of crime as a result of targeted community safety work.
Smithy Lane Recreation Ground	Parks & Countryside		£6,500 (£0)		To fund design and consultation fees for work on Smithy Lane Rec	<ul style="list-style-type: none"> Completed consultation and design works for capital improvement to Smithy Lane Rec 	<ul style="list-style-type: none"> Community engaged in improvements to local amenities. First stage completed in developing local facilities.

Project	Delivery Organisation/ Description	Actual Revenue costs 07/08	Approved Revenue Costs and (spend to date) 08/09	Revenue Costs 09/10	Description	Outputs	Outcomes
John O Gaunts Environment Week	South Area Management		£2,367 (£2,367)		To support the local residents on JOG estate, in conjunction with partners, Groundwork and Aire Valley Homes to deliver an environmental week.	<ul style="list-style-type: none"> Variety of environmental awareness and improvement initiatives completed e.g. bulky waste clearance, litterpicks, poster competitions, educational sessions on recycling and reusing. 	<ul style="list-style-type: none"> Improved environment for local residents to live. Increased sense of community spirit and pride over their neighbourhood.
Rothwell Community Enterprise (CRT Funding)	Area Management		£5,000 (£0)		To contribute match funding towards a CRT bid.	<ul style="list-style-type: none"> If CRT application successful, £300,000 for development work in JOG and Wood Lane Estates. 	<ul style="list-style-type: none"> Community Development workers providing health related sessions and building confidence and skills to assist residents accessing employment.
John O Gaunts Junior Allotments	Groundwork		£425 (£425)		To purchase a timber for plant staging, heaters and equipment to carry out allotment tasks during bad weather.	<ul style="list-style-type: none"> Activities provided for young people. Educational opportunities on horticulture. 	<ul style="list-style-type: none"> Young people engaged with local residents. Improved local environment Increase in green space area.

Project	Delivery Organisation/ Description	Actual Revenue costs 07/08	Approved Revenue Costs and (spend to date) 08/09	Revenue Costs 09/10	Description	Outputs	Outcomes
Youth Bus	Youth Service		£6,960		Fund equipment for the Outer South Youth Bus	<ul style="list-style-type: none"> New equipment for the Youth Bus 	<ul style="list-style-type: none"> Increased number of young accessing youth services. Reduction in ASB as a result of diversionary activities Young People supported to develop their confidence and skills through activities on the youth bus.
Wilton & Woodlesford Design Statement				£5,600		<ul style="list-style-type: none"> 	<ul style="list-style-type: none">
TOTAL	Projects agreed	£170,546.92	£334,987.00	£231,039.19			
	Balance	£234,694.08	£22,029.00				

Outer South Well Being Budget 2004/2008
Capital Projects agreed to date

Project	Delivery Organisation / Description	Projected Capital cost	Actual Spend/ Completion Status	Outputs	Outcomes
Budget		£587,008.00			
Ardsley & Robin Hood					
Sports Facility Development	Tingley Athletic Football Club The development of a home ground site with training facilities and a club house for Tingley Athletic Junior Football Club	£20,000.00	£20,000.00 Complete	<ul style="list-style-type: none"> Clearance of the existing site Levelling and drainage of the site Provision of a new access point with car parking facilities Build of a new clubhouse with changing facilities and multi purpose room. 	<ul style="list-style-type: none"> More people in the area benefiting from local sports facilities.
West Ardsley Community Centre Improvements	City Development/ Neighbourhoods & Housing Repairs to bring community centre back into active use	£16,564.00	£16,564.00 Complete	<ul style="list-style-type: none"> Restore outside lighting Replace existing handrails Additional fencing Roller shutter door Replace gutter and fall pipes Connect gas supply to centre Maintenance works to gents toilets 	<ul style="list-style-type: none"> After school and youth provision provided in the area More young people engaged in diversionary activities. A base for community groups to hold activities in the area.

Project	Delivery Organisation / Description	Projected Capital cost	Actual Spend/ Completion Status	Outputs	Outcomes
Litterbins Ardsley & Robin Hood 2005/2006	Environmental Services Additional litterbins for areas identified as being problematic for litter	£2,900.00	£2,900.00 Complete	<ul style="list-style-type: none"> 17 Dual compartment, free standing litter bins 	<ul style="list-style-type: none"> A reduction in the amount of litter in the area. Improvements to the environment.
East Ardsley Community Centre Fence	City Development Security measures taken around the East Ardsley Community Centre which has been a hotspot for anti social behaviour	£13,193.00	£13,193.00 Complete	<ul style="list-style-type: none"> A security fence to be installed around the Centre. Security Lighting to be installed on the exterior of the centre. Planning permission to be obtained from City Services. 	<ul style="list-style-type: none"> A reduction in the amount of vandalism the centre was experiencing.
Westerton Road Allotments Fencing	Parks & Countryside To erect steel fencing around the back of Westerton Road Allotments	£10,071.75	£10,071.75 Complete	<ul style="list-style-type: none"> A steel security fence. 	<ul style="list-style-type: none"> Reduction in vandalism, and anti social behaviour.
Litterbins 2007/2008	Environmental Services Additional litterbins for areas identified as being problematic for litter	£2,400.00	£2,400.00 Complete	<ul style="list-style-type: none"> 6 additional litter bins 	<ul style="list-style-type: none"> A reduction in the amount of litter in the area. Improvements to the environment.

Project	Delivery Organisation / Description	Projected Capital cost	Actual Spend/ Completion Status	Outputs	Outcomes
Tingley Athletic Junior Football Club – Car Park Provision	Tingley Junior Athletic Football Club To continue development of Tingley Junior Athletic FC by supporting the installation of a car park surface on the overflow car park	£12,000.00	£12,000.00 Complete	<ul style="list-style-type: none"> New Overflow car park for users of Tingley FC. 	<ul style="list-style-type: none"> Supporting community groups to improve local environment and involving more young people in activities.
Smithy Lane Recreation Ground	Parks and Countryside	£35,000.00		<ul style="list-style-type: none"> New play facilities 	<ul style="list-style-type: none"> Tenants and Residents Group supported in delivering a project requested from community consultation Improvement to the environments Reduction in ASB Increased facilities for children and young people.
Improved Drainage to Public Footpath Number 20 Rothwell at Oakley underpass	Parks and Countryside Installation of a gully to prevent a key public right of way being flooded.	£1,717.19	£1,717.19 Complete	<ul style="list-style-type: none"> Improved footpath. 	<ul style="list-style-type: none"> Improvement to the environment Supporting local residents association to improve local environment.
Ardsey & Robin Hood Sub Total		£113,845.94	£78,845.94		
All Morley					
Morley Community Radio	Morley Community Radio	£10,000.00	£10,000.00	<ul style="list-style-type: none"> Broadcasted 12 days in December 	<ul style="list-style-type: none"> More local people being aware and

Project	Delivery Organisation / Description	Projected Capital cost	Actual Spend/ Completion Status	Outputs	Outcomes
	A radio station to be established covering the Morley area		Complete	<ul style="list-style-type: none"> • and 10 days in July 40 people were involved. • Many voluntary and statutory organisations fed into this and gave interviews on air 	able to voice their opinion on local issues

Project	Delivery Organisation / Description	Projected Capital cost	Actual Spend/ Completion Status	Outputs	Outcomes
Morley Leisure Centre Disability Access	Leisure Services Measures to make Morley Leisure Centre DDA compliant.	£15,000.00	£15,000.00 Complete	<ul style="list-style-type: none"> New disabled changing facilities Lowering of reception counter 	<ul style="list-style-type: none"> More disabled people being able to access Morley Leisure Centre facilities and the health benefits that will come from that.
Town Centre Environmental Improvements	Morley In Bloom Environmental Improvements in Morley Town Centre	£1,000.00	£1,000.00 Complete	<ul style="list-style-type: none"> Purchase of flowers, shrubs, planters and tubs and gardening equipment for use in Morley Town Centre 	<ul style="list-style-type: none"> A more pleasant environment in Morley Town Centre encouraging more people to shop there.
New Creation	Groundwork To run environmental projects in Morley schools until the end of 2008.	£1,000.00	£1000.00 Complete	<ul style="list-style-type: none"> Yellow Woods Challenge Recycled Christmas Decorations projects. Development of bring bank sites in Morley schools. Composting schemes in Morley schools Litter pick with Seven Hills primary School. 	<ul style="list-style-type: none"> Increase Young people and their family's knowledge of environmental issues such as recycling An increase in recycling rates in the Outer South Environmental Improvements in the Outer South.

Project	Delivery Organisation / Description	Projected Capital cost	Actual Spend/ Completion Status	Outputs	Outcomes
Morley Bottoms Regeneration Scheme	Development Department, LLC Physical regeneration to the Morley Bottoms area	£30,000	£18,400.00 Ongoing	<ul style="list-style-type: none"> Improve appearance Fencing Landscaping Stabilizing bank Develop lay by 	<ul style="list-style-type: none"> Improve appearance; quality and value of the local area as well improve the public realm and environment.
Scatcherd Park War Memorial	Parks and Countryside Restoration of the war memorial	£10,000	£0.00 Scheme Complete	<ul style="list-style-type: none"> Improve appearance 	<ul style="list-style-type: none"> Protection of a local heritage site and improve the general appearance of the park while promoting pride in the area.
Electrical Services to Bandstand	Civic Buildings Installation of an outdoor power point at the bandstand	£936	£936 Complete	<ul style="list-style-type: none"> Develop the technical infrastructure of the town centre 	<ul style="list-style-type: none"> support outdoor entertainment such as the Morley light switch on and future events.
Glutton Street Cleanser	Environmental Services Purchase of a mechanical sweeper	£6,000	£6,000 Complete	<ul style="list-style-type: none"> Improve the appearance of the Town and surrounding area 	<ul style="list-style-type: none"> improved street cleaning of Morley town centre
Car parking scheme at Queensway Car Park	City Development Installation of equipment providing time limited parking in car park	£6,000	£0.00 Scheme Complete	<ul style="list-style-type: none"> Improved car parking provision in town 	<ul style="list-style-type: none"> Support development of town through improved infrastructure
Morley Heritage Society	Corporate Property Management Provision of an archive for Morley Heritage Society	£1,800	£0.00 Scheme Complete	<ul style="list-style-type: none"> New archive to house and show artefacts of Morley Heritage 	<ul style="list-style-type: none"> Support development of community group

Project	Delivery Organisation / Description	Projected Capital cost	Actual Spend/ Completion Status	Outputs	Outcomes
Morley Bring Site	City Development Improve and enhance existing Recycling facilities in Morley	£6,162.25	£6,162.25 Complete	<ul style="list-style-type: none"> ▪ Improved recycling facilities in Morley 	<ul style="list-style-type: none"> • Encourage residents to recycle, reuse and reduce waste
Morley Town Hall	Corporate Property Management Improve facilities at Morley Town Hall	£31,000	£24,100.00 Ongoing	<ul style="list-style-type: none"> ▪ Four rooms in Town Hall to be improved and enhanced. 	<ul style="list-style-type: none"> • Encourage Town Hall to be rented out by the public and increase rental income.
Morley in Bloom	Morley in Bloom Purchase of planters	£1,835.40	£1835.40 Complete	<ul style="list-style-type: none"> • Increase number of planters in Morley and improved appearance of community 	<ul style="list-style-type: none"> • Cleaner neighbourhoods and vibrant town centres and creation of community spirit
Morley Bottoms	City Development Install new layby along with seating and fencing	£8,006.57	£8,006.57 Complete	<ul style="list-style-type: none"> • Support economic development 	
Morley Elderly Action	Morley Elderly Action Building extension	£40,000	£0.00 Ongoing		
All Morley Sub Total		£168,740.22	£92,440.22		
Morley North					
Gildersome Springbank Green Doorstep Project	Gildersome Action Group The transformation of an area of under used public green space that is subject to fly tipping and vandalism into a community resource.	£5,000.00	£5,000.00 Complete	<ul style="list-style-type: none"> • Clearance of area • Litter bins in area • Benches in the area • Soft landscaping 	<ul style="list-style-type: none"> • An improvement to the physical environment of the area.

Project	Delivery Organisation / Description	Projected Capital cost	Actual Spend/ Completion Status	Outputs	Outcomes
Gildersome CCTV Scheme	Gildersome Action Group The installation of a CCTV system around Gildersome Meeting Hall to reduce incidences of ASB and vandalism	£12,600.00	£12,600.00 Complete	<ul style="list-style-type: none"> 7 high resolution day / night cameras to be installed 	<ul style="list-style-type: none"> A reduction in the incidents of crime and ASB in the area. A reduction in the fear of crime amongst local residents.
Drighlington Library Disability parking	Learning & Leisure Improvements to Drighlington Library and meeting hall to make the building more DDA compliant and improve access to disabled users.	£4,500.00	£4,500.00 Complete	<ul style="list-style-type: none"> Two additional disabled parking bays 	<ul style="list-style-type: none"> An increase number of people being able to take advantage of facilities at Drighlington Library and meeting hall.
Minibus	Birchfield School A new mini bus for the school to help continue the pupils sporting success and achievements	£5,000.00	£5,000.00 Complete	<ul style="list-style-type: none"> Contribution towards mini bus for the school 	<ul style="list-style-type: none"> More young people involved in diversionary activities.
Drighlington Meeting Hall	Learning and Leisure Improvement to Drighlington Meeting hall	£7,500.00	£0.00 Scheme Complete	<ul style="list-style-type: none"> Upgrade of Kitchen Upgrade of toilets New storage 	<ul style="list-style-type: none"> Continued and developed use of Drighlington Meeting hall by community groups.
Litterbins 2007/008	Environmental Services Additional litterbins for areas identified as being problematic for litter	£2,400.00	£2,400.00 Complete	<ul style="list-style-type: none"> 6 additional litter bins 	<ul style="list-style-type: none"> A reduction in the amount of litter in the area. Improvements to the environment.

Project	Delivery Organisation / Description	Projected Capital cost	Actual Spend/ Completion Status	Outputs	Outcomes
Springfield Mill Park	Friends of Springfield Mill Park Environmental Improvements to Springfield Mill Park	£5,000	£5,000 Complete	<ul style="list-style-type: none"> New footpath, hedging and plants. New notice board and bases for picnic benches 	<ul style="list-style-type: none"> Improved habitats for wildlife Increased community involvement and ownership of the site Improvements to the local environment
Churwell CCTV	Parks and Countryside Install CCTV at Churwell Park	£5,400	£0.00 Ongoing	<ul style="list-style-type: none"> New CCTV system installed 	<ul style="list-style-type: none"> Local community group Churwell Action Group supported in deterring vandalism to improvement works.
Churwell Park	Parks and Countryside Improvements to Churwell Park	£5,000	£5,000 Complete	<ul style="list-style-type: none"> New benches and plants for shrub beds 	<ul style="list-style-type: none"> Improvements to the environment
Morley North Sub Total		£52,400.00	£39,500.00		
All Morley (50%)		£84,370.11	£46,220.11		
Morley North Total		£136,770.11	£85,720.11		

Project	Delivery Organisation / Description	Projected Capital cost	Actual Spend/ Completion Status	Outputs	Outcomes
Morley South					
Neighbourhood Improvement Area – Newlands & Denshaws	South Area Management A plan to aimed at making improvements in Priority Neighbourhoods	£25,100	£19,000.00 Complete £2,000.00 Complete £4,100.00 Complete	<ul style="list-style-type: none"> Albert Drive Shop Improvements Kick around area in Newlands Lewisham Park Improvements 	<ul style="list-style-type: none"> More diversionary activities for young people in the area A safer neighbourhood with a reduction in the fear of crime amongst residents.
Rein Park – Morley South	Parks & Countryside An efficient hand over of the Public Open Space on the Rein Road Development in Morley South, from the developer to Parks and Countryside Department in an area with a high level of ASB	£3,000.00	£3,000.00 Complete	<ul style="list-style-type: none"> Land adopted Fencing Trees planting 	<ul style="list-style-type: none"> Reduction in the number of reported incidents of anti social behaviour in the area.
Morley South litter Bins 2005/06	Environmental Services Additional litter bins for areas identified as being problematic for litter	£4,700.00	£4,700.00 Complete	<ul style="list-style-type: none"> 14 additional dual compartments, free standing litter bins for Morley South. 	<ul style="list-style-type: none"> A reduction in the amount of litter in the area. Improvements to the environment

Project	Delivery Organisation / Description	Projected Capital cost	Actual Spend/ Completion Status	Outputs	Outcomes
Magpie Lane – Morley South	Leeds South Homes Environmental improvements to secure Magpie Lane and prevent travellers from re-entering the site.	£8,000.00	£8,000.00 Complete	<ul style="list-style-type: none"> Measures taken to prevent travellers from re-entering the site on Magpie Lane 	<ul style="list-style-type: none"> Improvements in the physical environment of the area. Residents of the area feeling more secure.
Lewisham Park Youth Centre CCTV	City Services, LCC CCTV scheme for Lewisham Park youth centre	£8,500	£8,500 Complete	<ul style="list-style-type: none"> CCTV 	<ul style="list-style-type: none"> A decrease of ASB in the area. Safer communities
Litterbins 2007/08	Environmental Services Additional litterbins for areas identified as being problematic for litter	£2,400.00	£2,400.00 Complete	<ul style="list-style-type: none"> 6 additional litter bins 	<ul style="list-style-type: none"> A reduction in the amount of litter in the area. Improvements to the environment.
Denshaw Grove Landscaping	Groundwork Clear fly tipping, level the area and seed, create path and install a fence with lockable gate	£2,214.97	£0.00 Ongoing	<ul style="list-style-type: none"> Safer stronger community 	<ul style="list-style-type: none"> A safe and pleasant place to play
Morley South Sub Total		£53,914.97	£51,700.00		
All Morley (50%)		£84,370.11	£46,220.11		
Morley South Total		£138,285.08	£97,920.11		

Project	Delivery Organisation / Description	Projected Capital cost	Actual Spend/ Completion Status	Outputs	Outcomes
Rothwell					
Neighbourhood Improvement Area – John O’Gaunts	South Area Management A plan to aimed at making improvements in Priority Neighbourhoods	£20,600.00	£9,000 Complete	<ul style="list-style-type: none"> • Diversionary activities for young people • Pathways Initiative • Gardening Initiative • Youth Shelter 	<ul style="list-style-type: none"> • More diversionary activities for young people in the area • A safer neighbourhood with a reduction in the fear of crime amongst residents. • An improvement in the physical environment of the area
Litter Bins Rothwell 2005/06	Environmental Services Additional litter bins for areas identified as being problematic for litter	£5,000.00	£5,000.00 Complete	<ul style="list-style-type: none"> • 17 Dual compartment, free standing litter bins 	<ul style="list-style-type: none"> • A reduction in the amount of litter in the area. • Improvements to the environment
Oulton & Woodlesford Sports & Social Facilities	Parks & Countryside The refurbishment and extension of the existing changing facilities / club house at Oulton and Woodlesford Sports and Social Club.	£20,000.00	£0.00 Ongoing – match funding being secured	<ul style="list-style-type: none"> • Two new changing rooms • Officials room with toilet and shower activities 	<ul style="list-style-type: none"> • More young people involved in more sporting activities • Facilities meeting Sports England Requirements for health and safety

Project	Delivery Organisation / Description	Projected Capital cost	Actual Spend/ Completion Status	Outputs	Outcomes
Rose Lund Centre Improvements	Parks & Countryside The extension of the Rose Lund Centre	£20,000.00	£0.00 Ongoing	<ul style="list-style-type: none"> 2 new changing rooms Officials room with toilet and shower facilities 	<ul style="list-style-type: none"> More young people involved in sporting activities Facilities meeting Sports England Requirements for health and safety
Litterbins 2007/08	Environmental Services Additional litterbins for areas identified as being problematic for litter	£2,400.00	£2,400.00 Complete	<ul style="list-style-type: none"> 6 additional litter bins 	<ul style="list-style-type: none"> A reduction in the amount of litter in the area. Improvements to the environment.
Rothwell Litterbins	Environmental Services Additional litterbins for areas identified as being problematic for litter	£2,400.00	£2,400.00 Complete	<ul style="list-style-type: none"> Additional litter bins 	<ul style="list-style-type: none"> A reduction in the amount of litter in the area. Improvements to the environment.
Rothwell Bring Site	City Development Improve and enhance existing Recycling facilities in Morley	£6,452.80	£6,452.80 Complete	<ul style="list-style-type: none"> Improved recycling facilities in Morley 	<ul style="list-style-type: none"> Encourage residents to recycle, reuse and reduce waste
Windmill	Corporate Property Management Improve facilities at Windmill Youth Club	£30,707	£0.00 Ongoing	<ul style="list-style-type: none"> Enhance and develop a community centre 	<ul style="list-style-type: none"> Increase community use of building.
Recycling Bring Sites (additional)	City Development Resurfacing of the site	£3,914	£3,914 Complete	<ul style="list-style-type: none"> Improved recycling facilities in Morley 	<ul style="list-style-type: none"> Encourage residents to recycle, reuse and reduce waste
Rothwell Sub Total		£111,473.80	£40,766.80		

Project	Delivery Organisation / Description	Projected Capital cost	Actual Spend/ Completion Status	Outputs	Outcomes
	TOTAL Projects agreed	£500,824.93			
	Balance	£86,183.07			



Originator:
Dave Richmond
Tel: 224 3040

Report of the Director of Environments & Neighbourhoods Directorate

Meeting: South (Outer) Area Committee

Date: Monday 30th March 2009

Subject: Area Manager's Report

<p>Electoral Wards Affected:</p> <p>Ardsley & Robin Hood Morley North Morley South Rothwell</p> <p><input type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input checked="" type="checkbox"/></p>	
<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

Executive Summary

This report details a range of activities taking place within the Outer South Leeds Area, some of which are dealt with in greater detail elsewhere on the agenda.

1.0 Purpose of Report

1.1 To bring to Members' attention in a succinct fashion, brief details of the range of activities with which the Area Management Team are engaged, and that are not addressed in greater detail elsewhere on this agenda. It provides opportunities for further questioning or the opportunity to request a more detailed report on a particular issue.

2.0 Community Centres

2.1 The minutes of the Community Centres Sub Committee of the 18th February are attached for information at **Appendix 1**. The following are details of issues currently being addressed by Area Management on behalf of the Community Centres Sub Committee.

- 2.2 Members will recall the recent decision to house the Rothwell Judo Club in the refurbished Windmill Youth Club building. However, since the relocation of the Judo Club to Windmill a number of issues have arisen. These mainly centre on the operation of the building when sessions of both the Youth Club and judo Club overlap on Friday evening. Area Management staff along with Ward Members have been supporting both groups in an effort to iron out any difficulties, address concerns from both groups and provide for a smooth operation of the building. Mediation has taken place at meetings involving both parties, AMT staff, Councillor Don Wilson and Corporate Property Management. An operational protocol was agreed along with some further minor work on the building, such as installing a buzzer system and signage at the side entrance and in the Judo Room. Further mediation is planned as we progress the resolution of these issues
- 2.3 In February 2008 Members agreed to a lower level of rent during 2008/09 for a childcare provider, Kaleidoscope, who hold the lease at West Ardsley Community Centre to allow it to develop and ensure its long term sustainability. Discussions have been ongoing with Kaleidoscope in order to determine the level of rent for 2009/10. At present, the rental payment per annum stands at £3,000. In accordance with the original agreement, payments should stand at approximately £8,900. For financial year 2009/10, Kaleidoscope have again requested that the level of rent remains at £3,000. This is due to another before and after school club opening at a local Primary School and numbers of young people decreasing to attend the new provision. This matter was discussed at the last Outer South Community Centres Sub Committee (see 6.3) who conditionally endorsed the £3,000 rent subject formal Area Committee approval, with the conditions that there should be more regular financial reporting and increasing the rent in lower increments of £1,000 per annum.
- 2.4 Ward Members have requested some investigations into current state of the old Stanhope centre in Churwell. A request has been made to Corporate Property Management for a more detailed Conditions Survey to enable a schedule of renovation works to be identified prior to considering possible funding sources. However, Corporate Property Management and Asset Management recommend a feasibility study be undertaken at an approximate cost of £4,000 revenue funding to the Area Committee. Members are also asked to note that investigations at Churwell have established that no restriction covenant exists that might affect the future disposal of the property.

3.0 Cleaner Neighbourhoods Sub Group

3.1 Litterbins

- 3.1.1 At the February Area Committee, it was reported that the Cleaner Neighbourhood Sub Group welcomed confirmation from Environmental Services that the 2005/06 and 2007/08 round of additional litterbins had been installed. Environmental Services have now confirmed the 12 additional litterbins for the Rothwell Ward have also been fitted.

3.2 Environmental Pride Initiative

- 3.2.1 The Environmental Pride group have regularly meet in 2009 and have seen the completion of a successful clean up on Leigh Road on the 18th February which saw partnership working between Aire Valley Homes and Streetscene staff to undertake a

significant clean up of fly tipping on Leigh Road and also resulted in an Asbestos issue being identified and cleared.

- 3.2.2 Partners from the Cleaner Neighbourhoods Sub Group continue to work together outside of the meeting to successfully tackle environmental issues raised by Members and partners.

4.0 Area Delivery Plan (ADP) 2008- 11

4.1 Community Engagement

- 4.1.1 A Community Engagement report was presented to Members at the December 2008 Area Committee outlining an Outer South Community Engagement Plan that would utilise the range of current engagement activities and also be supplemented with additional events and activities that would ensure a Ward wide engagement approach that would feed into a revised ADP. A draft timetable recommended engagement events in the Spring that would generate feedback to influence the revision of the ADP during Autumn.
- 4.1.2 There are several key Area Committee engagement events that Area Management are currently working towards during February – July. A family event to engage with residents of Oakwells Fairfax Estate in Drighlington as part of the Neighbourhood Improvement Plan programme is planned for Saturday 21st March at Drighlington Meeting Hall. The Priority Neighbourhood Worker has worked well with partners to organise the event; undertaking promotional activities and putting an exciting format for consultation that includes an ‘Ideas Tree’, children’s activities, free Easter Eggs and a visit from Ronnie the Rhino.
- 4.1.3 Further work on community engagement events includes an event planned in conjunction with Ed Carlisle from the charity ‘Together for Peace’ regarding a ‘Network Meal’ for Morley to be held on 28th April at Morley Town Hall. Using a methodology called ‘The World Café’, planning is underway for a pilot event in Morley which will be delivered in partnership with the Outer South Area Committee, Morley Town Council and will be hosted by community development charity Together for Peace (T4P). This event will be based on previous events held by T4P that aim to create stronger communities. Morley’s Network Meal will bring together people from different backgrounds to an informal and creative environment focused on sitting down together over a meal to ‘connect’ with each other. The World Café concept seeks to use a conversational process based on set of integrated design principles, which reveal a way for individuals to co-evolve a collective future. These conversations link and build on each other as people move between groups, cross pollinate ideas and action common aims. The Area Management Team is seeking to understand if this concept can be used to support community engagement activities and contribute to the framing of the ADP.
- 4.1.4 A Ward Member Briefing meeting with Ardsley and Robin Hood Members agreed that a Participatory Budgeting initiative focusing on the Lofthouse Estate, would benefit the neighbourhood and residents. The Priority Neighbourhood Worker and Customer Involvement Officer for Aire Valley Homes are working together on supporting the Tenants and Residents Association, whilst Area Management are working to deliver the project plan which will see a Decision Day held in early June.

4.1.5 A Community Engagement Report will be presented at the June Area Committee which will give further information on community engagement events being undertaken and planned and also demonstrate how information will be captured to link with priority setting and evidence the creation of actions in the ADP.

4.2 Thematic Leads

4.2.1 Since the introduction of the new ADP format and its crucial role to capture how partnership working at a local level is contributing to meeting to aims of the Leeds Strategic Plan, Members have been identified as Thematic Leads to support this process. Appendix 2 notes Cllr Grayshon as the Health and Well being Thematic lead

4.2.2 As reported to the last meeting, Area Management continue to work with the Corporate Performance Team on providing performance management data to the Area Committee that it local and meaningful. In addition to this, a working group with membership from all three Area Management wedges and the Corporate Performance Team are developing a revised action plan template. This work is due to conclude in time for an ADP review report to the June Area Committee.

5.0 Town & District Centre Regeneration Scheme

5.1 Marsh Street

5.1.1 We are informed that this work is now complete and subject to a final site inspection.

5.2 Morley Bottoms

5.2.1 The lay-by is completed and the formal procedure for Highways to formally adopt the lay-by is being progressed -

5.2.2 S215 Enforcement Action

Prosecution in respect of 1 Brunswick St. This matter has been before the courts three times now. The owner has carried out some repairs but not in compliance with the order. The court may fine the owner if he fails to complete the works. However, if the works remain incomplete LCC will have to prosecute again.

1a Queen St has been completed i.e. the notice was complied with. 2a Queen St the matter is before the court, the owner of the property has not appealed. The works should be completed by 5 May, if not completed, LCC will prosecute. 3 Brunswick Street - the notice has been fully complied with and the works have been completed.

5.2.3 Chapel Hill Properties

A purchase price has been agreed with the property owners on a subject to contract/without prejudice basis.

Leeds City Council has agreed to gap fund the Yorkshire Housing Association scheme. Yorkshire Housing Association has undertaken revised appraisals. YHA have met with the Housing Corporation and expect the Housing Corporation to make a decision regarding grant funding at the beginning of March.

6.0 Queensway Car Park - Review

- 6.1 In February 2008 Area Committee approved a three hour waiting limit for part of the Queensway Car Park in order to attract shoppers and ease traffic flows. Members asked for the scheme to be monitored after the first 6 months.
- 6.2 Following consultation and amendment of traffic orders, the scheme went live in September 2008. It was agreed that a “bedding in” period would be included during which people would only get a fine if they park outside the bays or in bays for the disabled without displaying a blue badge.
- 6.3 Monitoring by the Town Centre Manager has comprised observing traffic flows and ongoing discussions with Car Parking, Enforcement, Traffic Wardens, Traders, Ward Members, the Market Management / Traders and users of the car park. This has revealed overwhelming support for the scheme.
- 6.4 In December 2008 Car Parking Enforcement undertook a survey of the number of people obtaining tickets indicating the time of their arrival. It showed: At 12:30pm there were 175 vehicles with tickets in and 26 vehicles with no tickets in. The area was inspected again 3 hours later and there were 140 vehicles with tickets and 29 vehicles with no tickets. No vehicles were displaying expired tickets.
- 6.5 On 18 February the Town Centre Manager undertook a questionnaire of people using the car park. The survey was conducted in the three hour zone and showed that 40% used it for shopping, 25% for work, and 25% for the bank and picking up a relative. 30 people responded.
30% used it daily, 30% weekly, and the remainder were less frequent including one who was a first time shopper in Morley.
80% said they could always find a parking place when they visited and 93% said it was easier to park now than before the scheme was introduced.
93% said the current arrangement is suitable. One person said it should be 2 hours maximum and one said it should be unlimited throughout.
Positive comments received included: New scheme works excellently, Far better now, Better with heavy bags and children, Been great success, Good except for snow, It brings shoppers in from other areas as parking better now, Got it right, Works well with no charging as that would detract people. Heard about charity shops and came to visit.
Negative comments were: Like a skating rink when snow came, No sign of enforcing, Ice should be cleaned up, Tickets aren't available, Should put a Morrison's trolley bay in bottom section.
- 6.6 The intention of the scheme is to improve the management of the car park so that space is available for short stay visitors. As this is currently being achieved, enforcement is not required. However, the situation is being monitored by Parking Services and enforcement will be carried out if this changes.

7.0 Rothwell Library Garden

- 7.1 Following receipt of a substantial bequest, Rothwell in Bloom approached Groundwork regarding the development of land in front of Rothwell Library. A Steering Group was created with representatives from Groundwork, Rothwell in Bloom (RIB), Libraries, Area Management, Youth Service and Parks and Countryside. Regular steering group meetings have overseen a project plan that included successful consultation with the local community and library staff, and workshops with young people to design elements of the garden.
- 7.2 On Friday 5th March, the Steering Group met and agreed the following timeline for project completion:
- Metal work design: Artist to visit young people again with the designs at the library 17th Mar 6 – 7.30pm.
 - Planting day: 7th and 8th April.
 - 9th April. Week for 'snagging'
 - Official Opening day: Sat 18th April.
 - August 09: Agreed to have a follow on day in August to celebrate the achievement when garden more established and in full bloom. Link in with Library reading game. To plan after opening day.

8.0 Rothwell 600

- 8.1 Area Committee supported the Rothwell 600 Committee with £15,000 to deliver a range of events during 2008 to celebrate the 600th anniversary of Rothwell receiving its Royal Charter. Twenty two events were successfully organised by the committee who delivered a great programme to celebrate the anniversary.
- 8.2 The Rothwell 600 celebrations were held as a fillip for the town throughout the period of major demolition and rebuilding of the town centre in 2008.
- 8.3 Local Councillors and Area Management Officers are supporting the Rothwell 600 group, who have decided to continue to meet as a wider coalition of Rothwell Groups with the aim to over see a programme of Rothwell events over the coming year. The group meets monthly and all event organisers are welcome to attend.

9.0 Recommendations

- 9.1 The Area Committee is asked to note the above information and make comment as appropriate.
- 9.2 Members are asked to approve the Outer South Community Centres Sub Committee decision to maintain the rent for the childcare provider Kaleidoscope at West Ardsley Community Centre to £3,000 per annum for 2009/10 subject to the conditions of regular financial reporting and increasing the rent in lower increments of £1,000 per annum.
- 9.3 Members are asked to note the impact of the time restrictions introduced at Queensway Car Park as outlined in 6.0 and approve the recommendation to continue with the limited parking restrictions.

Background Papers:

- CCTV 7th July 2008
- Well being Report 9th February 2009
- Area Managers 9th February 2009
- Marsh Street Car Park 25th February 2008
- Area Committee Roles for 2008/09 1st September 2008
- Queensway Car Park Survey 17th December 2007

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PRESENT: Councillor Grayshon (in the chair)
Councillor Dunn
Councillor Wilson
Officers: Sarah May and Sharon Smith

APOLOGIES: Councillor Gettings, Tom O'Donovan

1. Matters arising and minutes of the last meeting

Minutes of the meeting held in November were agreed as an accurate record.

2. Community Centres Action Plan

An updated version of the action plan was presented.

Blackburn Hall – Ladies toilet refurbishment needs prioritising for any backlog maintenance funding that might be available. Front steps where cracked tiles have appeared need to be replaced / repaired

Morley Town Hall – Cllr Grayshon requested a copy of the charges and income levels for the Mayors Parlour

Rose Lund Centre – Copies of plans for play area and mural were circulated. All members of committee are supportive for implementation of proposal

West Ardsley Community Centre – a copy of accounts were presented for Kaleidoscope, as part of their annual rental review. It was agreed that the rental payment would remain at £3,000 for 2009/10 but accounts would be requested again in 6 months and the rental increases would rise by £1,000 per annum rather than double

Pricing & Lettings Policy – a 3% per annum increase was discussed and the charges for changing room fees. The committee decided to defer these items to the next meeting and requested for more information to be provided around this.

3. AOB

None

4. Time and date of next meeting

Forward schedule of meetings are as follows:-

- Wednesday 20th May, Windmill YC, 10am
- Wednesday 12th August, Morley Town Hall, 10am
- Wednesday 18th November, Windmill YC, 10am

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Appendix 2

LSP/ADP theme	Thematic Sub partnership	Links with Area Committee Function responsibility	Outer South Area Committee Member Link
Thriving Neighbourhoods & Learning	Children Leads	Children and Young People (inc Youth Service). Well-being.	Councillor Robert Gettings
Thriving Neighbourhoods	Community Safety Partnership	Community Safety. Regeneration & Development (Neighbourhood Management). Well-being.	Councillor Robert Finnigan
Thriving Neighbourhoods	District Housing Partnership	Regeneration & Development (Area Based Regeneration Schemes, Neighbourhood Management). Well-being.	Councillor Robert Finnigan
Learning & Thriving Neighbourhoods (worklessness)	Employment, Education, Training Partnership	Children and Young People (inc Youth Service)? Well-being.	Councillor Lisa Mulherin
Health & Well Being	Health & Well Being	Adult Social Care and Healthier Communities. Well-being.	Councillor Terence Grayshon

Appendix 2

Stronger Communities	Community Cohesion Partnership	Community Engagement & Facilities. Regeneration & Development (Neighbourhood Management).	Councillor Terence Grayshon
Environment	Environment (for Inner South)	Well-being. Environment, Regeneration & Development (Conservation Reviews, Neighbourhood Management). Community Engagement & Facilities (community greenspace). Well-being.	Not applicable at this point
Enterprise and Economy		Regeneration & Development (Town and District Centre Projects).	Councillor Robert Finnigan
Culture	-	Well-being. Community Engagement & Facilities. (community space in libraries)	Councillor Judith Elliott
Transport	-	Well-being. Well-being.	Councillor Thomas Leadley



Originator: Guy Close

Tel: (0113) 24 74356

Report of the Chief Democratic Services Officer

South (Outer) Area Committee

Date: Monday 30th March 2009

Subject: Dates, Times and Venues of Area Committee Meetings 2009/10

Electoral Wards Affected:

Ardsley and Robin Hood
Morley North
Morley South
Rothwell

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

The purpose of the report is to request Members to give consideration to agreeing the dates and times of their meetings for the 2009/10 municipal year which commences in May 2009.

1.0 Background Information

- 1.1 The Area Committee Procedure Rules stipulate that there shall be at least six ordinary meetings of each Area Committee in each municipal year (May to April).
- 1.2 The Procedure Rules also state that each Committee will agree its schedule of meetings for the year either at the last meeting in the current municipal year (i.e. tonight) or at its first meeting in the new municipal year. In order to appear in the Council's official Diary and Yearbook for 2009/10, the dates and times of your meetings need to be approved tonight.

2.0 Options

2.1 The options are:-

- To approve the list of dates and times provisionally agreed with the South East Area Manager based on the existing pattern;

- To consider other alternative dates;
- To continue to meet at 4.00 pm, or to consider alternative times;
- To continue to alternate between suitable venues within the four South Outer wards or to seek some other venues.

3.0 Meeting Dates

3.1 The following provisional dates have been agreed in consultation with the South East Area Manager. They follow roughly the same pattern as last year, i.e. on a Monday in June, September, October, November, February and March:-

29th June 2009, 7th September 2009, 19th October 2009, 30th November 2009, 1st February 2010, 15th March 2010.

3.2 A similar pattern of meetings is being suggested in respect of the other 9 Area Committees, so that for co-ordination purposes, all Area Committees are meeting in the same basic cycle and months. Whilst Members have discretion as to which actual dates they wish to meet, they are requested to take into consideration that any proposed substantial change to the cycle, e.g. changing months rather than dates within the suggested months, will cause disruption and lead to co-ordination problems between the Area Committees.

4.0 Meeting Days and Times

4.1 Currently the Committee meets on a Monday at 4.00 pm and the above suggested dates reflect this pattern. Meeting on set days and times has the advantage of certainty and regularity, which assists people to plan their schedules. The downside might be that it could serve to exclude certain people, for instance, who have other regular commitments on that particular day or who might prefer either a morning or afternoon meeting or a meeting immediately after normal work hours.

4.3 For these reasons, some Area Committees have chosen to vary their meeting days and times, alternating between different weekdays and holding daytime and evening meetings alternately. Others, however, have chosen a regular pattern – it really is a matter for Members to decide.

5.0 Meeting Venues

5.1 Currently the Committee alternates venues between the four South (Outer) Wards.

5.2 If the Committee were minded to request the officers to explore possible alternative venues, then the considerations Members and officers would have to take into account are matters such as cost, accessibility – particularly for people with disabilities – and the facilities available at the venue, e.g. IT facilities for presentations etc.

5.3 From time to time, Members suggest moving meetings back to Civic Hall, Leeds. The meeting facilities might arguably be better in some instances, and the venue possibly more convenient for Members, and possibly also the public, as Leeds is the hub of the public transport system. However, Members are reminded of the stated role of Area Committees, as set out in Paragraph 2.1 the Area Committee Procedure Rules :-

- Act as a focal point for community involvement;
- Take locally based decisions that deal with local issues;
- Provide for accountability at local level;
- Help Elected Members to listen to and represent their communities;
- Help Elected Members to understand the specific needs of the community in their area;
- Promote community engagement in the democratic process;
- Promote working relationships with District Partnerships and Parish and Town Councils.

5.4 These aims and this role is unlikely to be enhanced by holding meetings at the centre, and rather than move meetings to Civic Hall, Members might wish to look again at other ways of publicising meetings and encouraging greater community engagement.

5.5 Another option might be to alternate meetings between the centre and local venues.

6.0 Recommendation

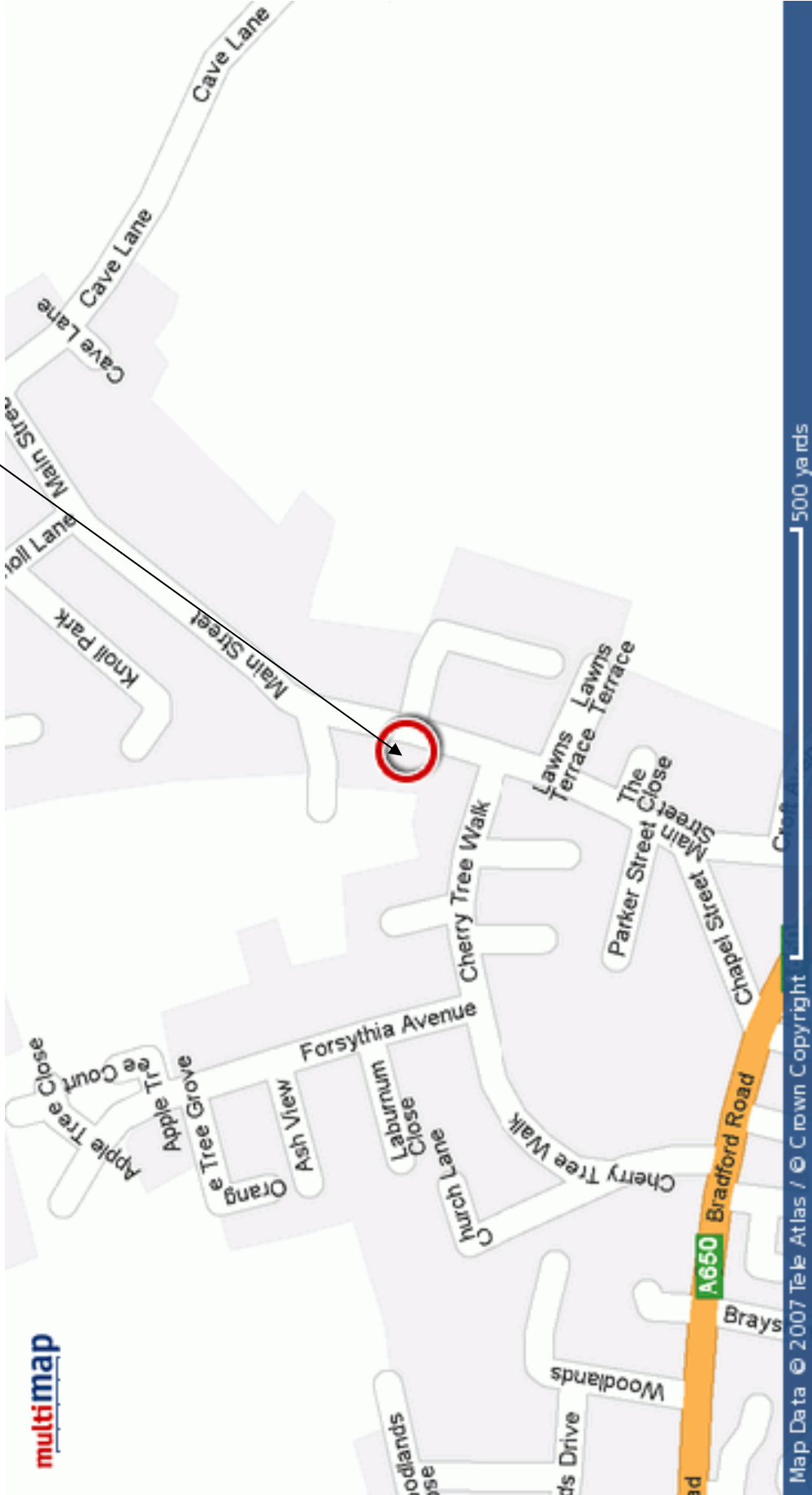
6.1 Members are requested to consider the options and to agree their meeting dates and times for 2009/10 in order that they may be included in the Council's official diary for 2009/10. Meeting venues can if necessary be agreed at a later date, or left for the officers to sort out, taking into account Members' views, although a clear indication of Members' wishes in this regard would be helpful.

Background papers

Area Committee Procedure Rules

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East Ardsley Community Centre, Main Street, East Ardsley, WF3 2AP



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